

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, September 18, 2017 at 10:30am
Board Room, Main Floor, Administration Building

Present: Sandra Nixon, Chairperson
Donna Sargent, Vice Chairperson
Debbie Tablotney, Member
Sherry Elwood, Superintendent of Schools
Wendy Lim, Assistant Superintendent
Liz Baverstock President, Richmond Teachers' Association
Donna Dunn, Pro-D Officer, Richmond Teachers' Association
Anita Doig, Policy 100 Committee
Dionne McFie, President, Richmond District Parents Association
Andrew Scallion, Vice President, Richmond District Parents Association
Lisa Urata, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 10:38am.

1. INTRODUCTIONS

2. ADOPT AGENDA

The agenda was adopted as amended.
Add: Item 6: Code of Conduct

3. APPROVE MINUTES

The minutes of the meeting held June 5, 2017 were approved as circulated.

4. POLICY 100: STATEMENT OF PHILOSOPHY

Assistant Superintendent Lim spoke to her memorandum as included with the agenda package. Attendees had comment and questions on: what stage is the graphic design at; what are the next steps.

In June, the committee drafted the policy which includes Mission, Vision and Values statements has now returned to committee for thoughts and feedback. Next step for regulations and guidelines is the creation of a streamlined regulation.

Discussion ensued on what items to keep or to add new regulations and guidelines before we bring forward the notice of motion? How much visual do we need?

The task force reviewed 13,000 pieces of data submitted by students at the April Vision Cafe. The theme "resilience" resonated from the artifacts.

We will likely see a recommendation coming from Policy Committee after there has been a review of the regulations.

The original graphic design process has been put on hold, as the images presented by the graphic artist did not resonate with the task force. The Task Force would like students to submit ideas for the new image to represent Vision, Mission and Values. A professional illustrator could be hired to help enhance the graphics and students' vision.

This item will return to the October Policy Committee meeting.

5. CRITICAL INCIDENT PROTOCOLS

The Superintendent of Schools updated on this item noting:

In late Fall, a Fair Notice protocol regarding critical incident procedures will be shared with parents, staff, students and the community. A draft will be sent to stakeholder partner groups and will then be considered by the Board.

It speaks to community partners, roles and responsibility of everyone involved. Parents will be advised what a lockdown will look like, what to expect regarding the incident and what the communication will be about.

It is anticipated that Fair Notice protocol would be part of the package for new parents (Central Registration process) and new employee orientation. The district would request the help of RDPA and principals.

6. CODE OF CONDUCT

We have changed the Code of Conduct as it was accepted through motion by the Board. It has been made shorter in a student friendly language. New poster is in draft stage and will be distributed to principals by the end of September. RDPA will also send out to PACS.

7. POLICY REVIEW STATUS [standing item]

The policy status document to August 31, 2017 was included with the agenda package.

The ones that were approved are at the front. The Policy Committee is planning to reformat the Policy Review Status document. Questions, comments and suggestions on what would make this more helpful is welcomed.

8. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

Please email or text the Superintendent.

There may be another update on Code of Conduct on the status of the poster.

Policy 100 hoping to have recommendations come back.

Fair Notice pamphlet will go to board first for consideration before sending it out to public.

9. NEXT MEETING DATES

Confirmed meeting dates are: Monday, October 16, Monday, November 20 and Monday, December 11, 2017.

Monday, January 15, Monday, February 19, Monday, March 12, Monday, April 16, Monday, May 14 and Monday, June 18, 2018.

10. ADJOURNMENT

The meeting adjourned at 11:35am.

Respectfully Submitted



Sandra Nixon, Chairperson
Policy Committee