

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, June 5, 2017 at 10:30am
Board Room, Main Floor, Administration Building

Present: Sandra Nixon, Chairperson
Donna Sargent, Vice Chairperson
Debbie Tablotney, Member
Alice Wong, Trustee
Sherry Elwood, Superintendent of Schools
Al Klassen, President, Richmond Teachers' Association
Liz Baverstock, 1st Vice President, Richmond Teachers' Association
Colleen – Parent – Blair
Flora - Parent
Gail Hackenbruch, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 10:40am.

1. INTRODUCTIONS

Introductions were made around the table.

2. ADOPT AGENDA

The agenda was adopted as presented.

3. APPROVE MINUTES

The minutes of the meeting held May 1, 2017 were approved as circulated.

4. POLICY 513.2 AND 513.2-R: FIELD TRIPS

A memorandum from Assistant Superintendent Lim was included with the agenda package. The Superintendent noted that the Field Trip Pilot Team has been working on piloting the revised Field Trip forms and Youth Safe Outdoors Field Trip online resource manual and due to these ongoing activities, the group has extended the pilot phase into the fall 2017. Attendees had comments and questions on: the composition of the Field Trip Pilot Team; the number of schools involved in this pilot; ensuring involvement of teachers at all stages of the pilot; current use of field trip liability forms; and next steps. The Chairperson noted that the draft of the proposed revisions to this policy and regulation that were presented to the February 2017 Policy Committee meeting may now require further revision. This policy will return to Policy Committee in the fall 2017.

5. POLICY 100: STATEMENT OF PHILOSOPHY

Minutes of meetings of the Visioning Taskforce held April 26, May 17, May 24, 2017 and June 1, 2017 were included with the agenda package for information. Trustee Tablotney advised that the Taskforce is now in the process of writing the proposed vision, mission and value statements (VMV). Attendees had questions and comments on: timing for providing the proposed VMV statements to Policy Committee and the Board for review and input; anticipated timing for circulating a response draft for input from stakeholders; and whether the district's tagline "*our focus is on the learner*" would be superseded by the new vision, mission and value statements. Policy 100: *Statement of Philosophy* will return to Policy Committee in the fall 2017.

6. POLICY 105: DISTRICT CODE OF CONDUCT

A memorandum from the Superintendent of Schools was included with the agenda package. The Superintendent advised on the additional minor wording change under the heading *Respect for Human Rights* on the regulation from "includes" to "applies". Attendees had comments and questions on: whether any additional feedback would be received on the proposed revision to this policy prior to the presentation of the policy and regulation for Board approval at its June 19, 2017 public meeting.

ACTION: Advise the Board at tonight's meeting of the one word change on the proposed draft of Policy 105-R: *District Code of Conduct: How we Learn and Work*, under the title of *Respect for Human Rights* from "This understanding and respect **includes...**" to "This understanding respect **applies...**".

ACTION: The Recording Secretary to make the change as noted above to the proposed revised Policy 105-R: *District Code of Conduct: How we Learn and Work* and provide this version to the Board for approval at its June 19, 2017 meeting.

7. POLICY REVIEW STATUS [standing item]

The policy status document to May 31, 2017 was included with the agenda package. Attendees had questions on the topics anticipated at future meetings of Policy Committee and prioritizing those topics.

8. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

It was noted that future topics include field trips, development of a comprehensive communication plan on the revised code of conduct, closures of schools on snow days and the sexual orientation and gender identity policy. A Trustee had a question on the district's critical incident protocol as a result of last week's incident at McMath secondary school.

ACTION: The Recording Secretary to add the district's critical incident procedures to the September 2017 meeting of Policy Committee for discussion.

9. NEXT MEETING DATES

The proposed (yet to be confirmed) meeting dates were Monday, September 11, Monday, October 23 and Monday, November 27 at 10:30am.

10. ADJOURNMENT

The meeting adjourned at 11:28am.

Respectfully Submitted,



Sandra Nixon, Chairperson
Policy Committee