



7811 Granville Avenue, Richmond, BC V6Y 3E5

FINANCE & LEGAL COMMITTEE MEETING

WEDNESDAY, FEBRUARY 20, 2019 11:00 a.m.

LOCATION: 1st Floor Board Room, School District Office

PUBLIC AGENDA

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmi̓nəm̓ (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES

Attachment: December 19, 2018 Public Finance & Legal Committee Public meeting minutes

3. TRUSTEES' EXPENSES

Attachment: Director of Financial Services

4. BUDGET UPDATE

Verbal – Secretary Treasurer

5. 2018/2019 AMENDED ANNUAL BUDGET BYLAW

Attachment - Secretary Treasurer

6. FUNDING MODEL REVIEW UPDATE

Attachment: Letter from Minister Fleming

7. FINANCE & LEGAL 2019 MEETING SCHEDULE

March meeting discussion

Wed. March 20, 2019 (Spring Break)

Wed. April 17, 2019

Wed. May 15, 2019

Wed. June 19, 2019

Public meetings are scheduled from 11:00 am – 12:00 pm

8. MINUTES FOR INFORMATION

(a) **CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING**

Nil

(b) **CAMBIE COORDINATING COMMITTEE MEETING**

Next Meeting is Scheduled for Friday May 3, 2019

9. ADJOURNMENT

NEXT MEETING DATE:

**School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3**

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held in the 1st Floor Meeting Room, School District Administration Building, 7811 Granville Avenue, Richmond BC, on Wednesday, December 19, 2018 at 11:00 a.m.

Present:

Ken Hamaguchi, Committee Chairperson
Debbie Tablotney, Trustee
Heather Larson, Trustee
Scott Robinson, Deputy Superintendent
Roy Uyeno, Secretary Treasurer
Laura Buchanan, Executive Director Human Resources
Frank Geyer, Executive Director, Planning & Development
Mike Beausoleil, Director, Maintenance, Operations & Transportation
Maria Fu, Director, Financial Services*
Tim McCracken, President, Richmond Teachers' Association
Jose Pelayo, President, Richmond Management Administration Professional Staff
Dionne McFie, President, Richmond District Parents' Association
Wanda Plante, Executive Assistant (Recorder)

Regrets: Richard Lee, Trustee, Committee Vice-Chairperson

*Present for a portion of the meeting

The Chairperson called the meeting to order at 11:03 a.m.

1. APPROVAL OF AGENDA

The agenda was adopted as circulated.

2. APPROVAL OF MINUTES

The minutes of the September 18, 2018 public meeting (previously called Personnel & Finance) were approved as circulated.

3. TRUSTEES' EXPENSES

Following a brief discussion, it was agreed to forward the following:

RECOMMENDATION

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties.

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid in the three-month period ended September 30, 2018, in the amount of \$66.00.

The Director of Financial Services departed the meeting at 11:05 am

NEXT MEETING DATE: WEDNESDAY, JANUARY 16, 2019

The President, Richmond District Parents' Association joined the meeting at 11:08 am

4. BUDGET UPDATE

2018/2019 Operating Grant Announcements

Highlights from the announcement were reviewed including Enrolment Changes from September 2017 to September 2018 for BC school districts.

2018/2019 Budget Projections

A 2018/2019 Budget Update information document was distributed to attendees and the Secretary Treasurer noted various approved budget adjustments, projected student enrolment, Ministry operating grants and summarized key budget changes for 2018/2019. He also reviewed the teacher complement, classroom enhancement allocation, additional funding in unique student categories and noted that the ministry has not confirmed the impact for the employer health tax effective January 1, 2019. The Secretary Treasurer advised that although we are projected to end the year with a surplus, Finance continues to work on key areas of revenue categories and identify additional expenditure costs to complete the amended budget by the end of February 2019. The Executive Director, Human Resources noted that Educational Assistant positions have been added as there continues to be a significant demand.

5. 2019/2020 BUDGET PROCESS

The Secretary Treasurer advised that Finance continues to review all projections and key budget factors to complete the amended budget. Information will be gathered following consultation, input and feedback from the Budget Advisory group meeting, trustee budget workshops and public and stakeholder budget sessions to assist the Board in their consideration, deliberation and approval of the 2019/2020 Annual Budget by end of April 2019.

Trustees had comments and questions regarding the benefits of engaging the public during the budget consultation process using online alternatives.

6. 2017-2018 SOFI REPORT

The Secretary Treasurer advised the 2017/2018 Statement of Financial Information which included our latest year end audited financial information is filed annually with the Ministry and is also posted on our district website

7. FUNDING MODEL REVIEW UPDATE

The Secretary Treasurer advised a Ministry announcement will be announced later today.

8. FINANCE & LEGAL 2019 MEETING SCHEDULE

The 2019 meeting schedule was reviewed.

9. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

Nil

(b) CAMBIE COORDINATING COMMITTEE

The next meeting is scheduled for Friday, May 3, 2019.

NEXT MEETING DATE: WEDNESDAY, JANUARY 16, 2019

10. ADJOURNMENT

The meeting adjourned at 11:33 am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ken H".

Ken Hamaguchi, Chairperson
Finance & Legal Committee

DRAFT

**Report to the Finance
and Legal Committee -
Public**

DATE: January 8, 2019

FROM: Maria Fu, Director of Financial Services

SUBJECT: Trustees' Expenses for the Three Months Ending Dec 31, 2018

RECOMMENDATION

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended December 31, 2018, in the amount of \$50.00.

BACKGROUND

Pursuant to the School Act, the board is required to approve by resolution expenses incurred by Trustees.

During the three-month period ended December 31, 2018 expenses totaling \$50.00 were paid to the Trustees.

In accordance with the requirements of the School Act, would the Finance & Legal Committee please consider the recommendation noted.

FINANCIAL IMPACT

Charges to the Board for the three-month period ending December 31, 2018, total \$50.00.

CONCLUSION

The Finance & Legal Committee recommends the Board approve Trustees' expenses for the three months ending December 31, 2018.

Respectfully submitted,



Maria Fu
Director of Financial Services

TRUSTEES EXPENSES

DATE	DESCRIPTION	N. GOLDSTEIN	K. HAMAGUCHI	H. LARSON	R. LEE	S. NIXON	D. SARGENT	D. TABLOTNEY	TOTAL
Dec 12/18	Cell phone reimbursement - Dec 2018				50.00				50.00
	TOTALS PAID: Oct 1 to Dec 31, 2018	0.00	0.00	0.00	50.00	0.00	0.00	0.00	50.00

**Report to Finance and Legal Committee
Public Agenda**

DATE: February 14, 2019
FROM: Maria Fu, Director of Financial Services
SUBJECT: 2018/19 Amended Annual Budget Bylaw

RECOMMENDATION

THAT the Board of Education (Richmond) approve the appropriation of an additional \$1,244,000 to the Local Capital Fund, resulting in the 2018/2019 Local Capital Transfer amount from \$3,756,000 to \$5,000,000.

AND FURTHER THAT the Board of Education (Richmond) approve the 2018/19 Amended Annual Budget Bylaw by way of three readings prior to February 28, 2019.

BACKGROUND

As directed by the Ministry of Education, this budget bylaw has been prepared in accordance with the Public Sector Accounting Board (PSAB) standards for not for profit organizations, and Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

This format requires that the Board approve a budget for each of the Operating, Special Purpose and Capital funds.

As such, the Amended Annual Budget Bylaw amount of \$263,870,642 comprises combined expenditures across all funds.

CURRENT RESULTS

The 2018/19 Amended Annual Budget reflects the announced Interim Operating Grant from the Ministry of Education based on the September 30, 2018 student enrolment count. The February and May 2019 counts are still estimates.

As per the 2017/18 Audited Financial Statements auditor finding, revenues and expenses have been "grossed up" accordingly in the Operating Fund to reflect the costs and income from the Shenzhen, Connections and Homestay programs. Prior to the "gross up" method, the net surpluses were budgeted using the netting method. There is no additional net impact to the Operating Fund due to the change in reporting method.

The approved 2017/18 budget appropriation, in the amount of \$1,559,512, to balance the 2018/19 Annual Budget is not required in the 2018/19 Amended Annual Budget. As a result, this appropriation is removed and is now an unrestricted surplus.

Respectfully submitted,



Maria Fu,
Director of Financial Services

Amended Annual Budget

School District No. 38 (Richmond)

June 30, 2019

School District No. 38 (Richmond)

June 30, 2019

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 38 (RICHMOND) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 38 (Richmond) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$263,870,642 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 27th DAY OF FEBRUARY, 2019;

READ A SECOND TIME THE 27th DAY OF FEBRUARY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 27th DAY OF FEBRUARY, 2019;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 38 (Richmond) Amended Annual Budget Bylaw 2018/2019, adopted by the Board the 27th DAY OF FEBRUARY, 2019.

Secretary Treasurer

School District No. 38 (Richmond)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	19,481.813	19,476.875
Adult	172.125	189.000
Other	562.750	572.875
Total Ministry Operating Grant Funded FTE's	20,216.688	20,238.750
Revenues	\$	\$
Provincial Grants		
Ministry of Education	216,170,584	212,152,567
Other	144,000	
Federal Grants	1,676,331	1,568,614
Tuition	20,202,634	19,120,990
Other Revenue	8,745,754	8,668,094
Rentals and Leases	1,094,978	1,145,962
Investment Income	2,824,651	1,889,100
Amortization of Deferred Capital Revenue	8,439,266	8,218,926
Total Revenue	259,298,198	252,764,253
Expenses		
Instruction	207,405,607	202,902,959
District Administration	7,300,829	8,090,305
Operations and Maintenance	42,881,878	42,915,091
Transportation and Housing	1,631,245	1,635,675
Debt Services	156,930	190,000
Total Expense	259,376,489	255,734,030
Net Revenue (Expense)	(78,291)	(2,969,777)
Budgeted Allocation (Retirement) of Surplus (Deficit)		1,559,512
Budgeted Surplus (Deficit), for the year	(78,291)	(1,410,265)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(78,291)	(1,410,265)
Budgeted Surplus (Deficit), for the year	(78,291)	(1,410,265)

School District No. 38 (Richmond)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	196,833,726	196,473,572
Special Purpose Funds - Total Expense	47,464,384	44,579,973
Special Purpose Funds - Tangible Capital Assets Purchased	265,294	265,294
Capital Fund - Total Expense	15,078,379	14,680,485
Capital Fund - Tangible Capital Assets Purchased from Local Capital	4,228,859	4,692,958
Total Budget Bylaw Amount	263,870,642	260,692,282

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____

Signature of the Superintendent _____ Date Signed _____

Signature of the Secretary Treasurer _____ Date Signed _____

School District No. 38 (Richmond)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(78,291)	(2,969,777)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(265,294)	(265,294)
From Local Capital	(4,228,859)	(4,692,958)
From Deferred Capital Revenue	(15,193,000)	(12,250,000)
From Capital Leases	(2,625,000)	
Total Acquisition of Tangible Capital Assets	(22,312,153)	(17,208,252)
Amortization of Tangible Capital Assets	14,921,449	14,490,485
Total Effect of change in Tangible Capital Assets	(7,390,704)	(2,717,767)
(Increase) Decrease in Net Financial Assets (Debt)	(7,468,995)	(5,687,544)

School District No. 38 (Richmond)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2019

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	16,403,043	-	165,653,531	182,056,574
Changes for the year				
Net Revenue (Expense) for the year	5,000,000	265,294	(5,343,585)	(78,291)
Interfund Transfers				
Tangible Capital Assets Purchased		(265,294)	265,294	-
Local Capital	(5,000,000)		5,000,000	-
Net Changes for the year	-	-	(78,291)	(78,291)
Budgeted Accumulated Surplus (Deficit), end of year	16,403,043	-	165,575,240	181,978,283

School District No. 38 (Richmond)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	178,013,937	176,802,614
Other	144,000	
Tuition	20,202,634	19,120,990
Other Revenue	887,954	754,494
Rentals and Leases	1,094,978	1,145,962
Investment Income	1,490,223	846,000
Total Revenue	201,833,726	198,670,060
Expenses		
Instruction	162,187,238	160,600,483
District Administration	6,546,210	7,244,994
Operations and Maintenance	26,810,131	27,333,199
Transportation and Housing	1,290,147	1,294,896
Total Expense	196,833,726	196,473,572
Net Revenue (Expense)	5,000,000	2,196,488
Budgeted Prior Year Surplus Appropriation	-	1,559,512
Net Transfers (to) from other funds		
Local Capital	(5,000,000)	(3,756,000)
Total Net Transfers	(5,000,000)	(3,756,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 38 (Richmond)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	175,235,542	173,667,072
Other Ministry of Education Grants		
Pay Equity	2,215,706	2,215,706
Funding for Graduated Adults	71,616	29,349
Transportation Supplement	21,608	21,608
Economic Stability Dividend	194,294	
Carbon Tax Grant	162,505	162,505
FSA Scorer	27,292	27,293
Additional Operating Grant due to Revised Enrolment Estimates		679,081
Benefit Funding-Standardization	55,074	
Strategic Priorities	30,300	
Total Provincial Grants - Ministry of Education	178,013,937	176,802,614
Provincial Grants - Other	144,000	
Tuition		
Summer School Fees	519,570	546,173
Continuing Education	989,064	877,335
International and Out of Province Students	18,694,000	17,697,482
Total Tuition	20,202,634	19,120,990
Other Revenues		
Other School District/Education Authorities	495,000	400,000
Miscellaneous		
Cafeteria	341,954	340,494
Miscellaneous	51,000	14,000
Total Other Revenue	887,954	754,494
Rentals and Leases	1,094,978	1,145,962
Investment Income	1,490,223	846,000
Total Operating Revenue	201,833,726	198,670,060

School District No. 38 (Richmond)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
Salaries		
Teachers	84,116,652	83,445,105
Principals and Vice Principals	12,360,633	12,345,237
Educational Assistants	11,490,846	11,172,441
Support Staff	20,725,467	21,222,803
Other Professionals	5,288,131	5,478,940
Substitutes	7,295,947	7,292,241
Total Salaries	141,277,676	140,956,767
Employee Benefits	34,831,525	36,418,310
Total Salaries and Benefits	176,109,201	177,375,077
Services and Supplies		
Services	8,660,624	7,763,940
Student Transportation	10,300	10,300
Professional Development and Travel	907,814	911,257
Rentals and Leases	235,144	235,144
Dues and Fees	117,790	118,956
Insurance	525,664	525,664
Supplies	6,696,133	5,962,178
Utilities	3,571,056	3,571,056
Total Services and Supplies	20,724,525	19,098,495
Total Operating Expense	196,833,726	196,473,572

School District No. 38 (Richmond)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	63,721,967	3,064,052		1,243,772		5,055,802	73,085,593
1.03 Career Programs	158,852			417,038			575,890
1.07 Library Services	1,313,733			549,965			1,863,698
1.08 Counselling	2,667,782						2,667,782
1.10 Special Education	7,311,522	144,859	11,490,846			631,675	19,578,902
1.30 English Language Learning	2,882,900	66,541		148,215			3,097,656
1.31 Aboriginal Education	298,081	40,284		33,066			371,431
1.41 School Administration		8,402,732		4,339,997		389,529	13,132,258
1.60 Summer School	653,966	74,342					728,308
1.61 Continuing Education	587,730	391,050		141,190		376,503	1,496,473
1.62 International and Out of Province Students	4,520,119	37,426		224,315	527,853	89,961	5,399,674
1.64 Other							
Total Function 1	84,116,652	12,221,286	11,490,846	7,097,558	527,853	6,543,470	121,997,665
4 District Administration							
4.11 Educational Administration				173,477	1,598,273	981	1,772,731
4.40 School District Governance					188,421		188,421
4.41 Business Administration		139,347		977,994	1,618,530	149,015	2,884,886
Total Function 4	-	139,347	-	1,151,471	3,405,224	149,996	4,846,038
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				178,048	1,355,054	1,021	1,534,123
5.50 Maintenance Operations				10,992,331		541,628	11,533,959
5.52 Maintenance of Grounds				641,341			641,341
5.56 Utilities							
Total Function 5	-	-	-	11,811,720	1,355,054	542,649	13,709,423
7 Transportation and Housing							
7.70 Student Transportation				664,718		59,832	724,550
Total Function 7	-	-	-	664,718	-	59,832	724,550
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	84,116,652	12,360,633	11,490,846	20,725,467	5,288,131	7,295,947	141,277,676

School District No. 38 (Richmond)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2019

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	73,085,593	18,193,328	91,278,921	4,048,673	95,327,594	93,876,153
1.03 Career Programs	575,890	141,841	717,731	426,920	1,144,651	1,060,953
1.07 Library Services	1,863,698	459,028	2,322,726	302,885	2,625,611	2,693,787
1.08 Counselling	2,667,782	657,075	3,324,857	8,700	3,333,557	3,364,423
1.10 Special Education	19,578,902	4,822,284	24,401,186	1,036,600	25,437,786	25,268,692
1.30 English Language Learning	3,097,656	762,952	3,860,608	25,800	3,886,408	3,921,370
1.31 Aboriginal Education	371,431	91,483	462,914	44,000	506,914	511,011
1.41 School Administration	13,132,258	3,234,475	16,366,733	243,178	16,609,911	17,643,190
1.60 Summer School	728,308	138,378	866,686	33,571	900,257	946,949
1.61 Continuing Education	1,496,473	284,329	1,780,802	336,690	2,117,492	2,239,208
1.62 International and Out of Province Students	5,399,674	1,329,940	6,729,614	3,557,911	10,287,525	9,065,215
1.64 Other	-	-	-	9,532	9,532	9,532
Total Function 1	121,997,665	30,115,113	152,112,778	10,074,460	162,187,238	160,600,483
4 District Administration						
4.11 Educational Administration	1,772,731	436,624	2,209,355	181,676	2,391,031	2,739,912
4.40 School District Governance	188,421	14,150	202,571	147,116	349,687	317,737
4.41 Business Administration	2,884,886	710,549	3,595,435	210,057	3,805,492	4,187,345
Total Function 4	4,846,038	1,161,323	6,007,361	538,849	6,546,210	7,244,994
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,534,123	377,855	1,911,978	1,276,372	3,188,350	3,168,240
5.50 Maintenance Operations	11,533,959	2,840,815	14,374,774	4,649,648	19,024,422	19,506,391
5.52 Maintenance of Grounds	641,341	157,962	799,303	227,000	1,026,303	1,087,512
5.56 Utilities	-	-	-	3,571,056	3,571,056	3,571,056
Total Function 5	13,709,423	3,376,632	17,086,055	9,724,076	26,810,131	27,333,199
7 Transportation and Housing						
7.70 Student Transportation	724,550	178,457	903,007	387,140	1,290,147	1,294,896
Total Function 7	724,550	178,457	903,007	387,140	1,290,147	1,294,896
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	141,277,676	34,831,525	176,109,201	20,724,525	196,833,726	196,473,572

School District No. 38 (Richmond)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2019

	<u>2019 Amended Annual Budget</u>	<u>2019 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	38,156,647	35,349,953
Federal Grants	1,676,331	1,568,614
Other Revenue	7,857,800	7,913,600
Investment Income	38,900	13,100
Total Revenue	<u>47,729,678</u>	<u>44,845,267</u>
Expenses		
Instruction	45,218,369	42,302,476
District Administration	754,619	845,311
Operations and Maintenance	1,491,396	1,432,186
Total Expense	<u>47,464,384</u>	<u>44,579,973</u>
Net Revenue (Expense)	<u>265,294</u>	<u>265,294</u>
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(265,294)	(265,294)
Total Net Transfers	<u>(265,294)</u>	<u>(265,294)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 38 (Richmond)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	243,998	822	1,039,334	5,053,637	40,564	206,789	16,393	96,823
Add: Restricted Grants									
Provincial Grants - Ministry of Education	829,133	673,089	-	-	7,510,700	224,000	93,100	308,660	746,262
Federal Grants				35,000					
Other				50,000					
Investment Income	829,133	673,089	-	85,000	7,510,700	224,000	93,100	308,660	746,262
Less: Allocated to Revenue Recovered	829,133	917,087	822	37,400	7,608,800	264,564	299,889	308,660	843,085
Deferred Revenue, end of year	-	-	-	1,086,934	4,955,537	-	-	16,393	-
Revenues									
Provincial Grants - Ministry of Education	829,133	917,087	822	-	7,608,800	264,564	299,889	308,660	843,085
Federal Grants									
Other Revenue				37,400					
Investment Income	829,133	917,087	822	37,400	7,608,800	264,564	299,889	308,660	843,085
Expenses									
Salaries		775,875							
Teachers							45,089	90,177	23,798
Principals and Vice Principals									
Educational Assistants		775,875				171,599	19,824		315,717
Support Staff									
Other Professionals									
Substitutes								17,159	339,515
Employee Benefits		141,212					64,913	107,336	
Services and Supplies	563,839		822	37,400	7,608,800	41,184	15,579	23,446	88,274
	563,839	917,087	822	37,400	7,608,800	51,781	219,397	177,878	415,296
	265,294	-	-	-	-	264,564	299,889	308,660	843,085
Net Revenue (Expense) before Interfund Transfers									
Interfund Transfers									
Tangible Capital Assets Purchased	(265,294)								
	(265,294)								
Net Revenue (Expense)									

School District No. 38 (Richmond)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing and Remedies	Provincial Resource Program	Provincial Outreach Early Intervention	Community Literacy	LINC/ SWIS	Educational Trust Fund	AVID Program	Coding and Curriculum Implementation
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	17,962	98,974	37,116	10,000	107,717	94,817	2,419	98,232
Add: Restricted Grants									
Provincial Grants - Ministry of Education	5,437,899	27,828,459	755,745	416,601	-	1,568,614	200,000	-	-
Federal Grants							1,500		
Other									
Investment Income									
Less: Allocated to Revenue Recovered									
Deferred Revenue, end of year	-	-	-	-	10,000	-	45,817	-	-
Revenues									
Provincial Grants - Ministry of Education	5,437,899	27,846,421	854,719	453,717	-	1,676,331	249,000	2,419	98,232
Federal Grants							1,500		
Other Revenue									
Investment Income									
Expenses									
Salaries									
Teachers	190,000	23,091,952	454,917	182,013	-	90,149	-	-	-
Principals and Vice Principals	2,400,000					23,270			
Educational Assistants	565,600		24,763	42,085		449,247			
Support Staff	193,400					74,250			
Other Professionals	977,236	242,962				301,133			47,707
Substitutes	4,326,236	23,334,914	479,680	224,098	-	938,049	-	-	47,707
Employee Benefits	875,860	4,511,507	112,884	57,144		217,822			11,109
Services and Supplies	235,803		262,155	172,475		520,460	250,500	2,419	39,416
Net Revenue (Expense) before Interfund Transfers	5,437,899	27,846,421	854,719	453,717	-	1,676,331	250,500	2,419	98,232
Interfund Transfers									
Tangible Capital Assets Purchased									
Net Revenue (Expense)									

School District No. 38 (Richmond)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2019

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	7,165,597
Add:	
Restricted Grants	
Provincial Grants - Ministry of Education	37,312,948
Federal Grants	1,568,614
Other	7,745,700
Investment Income	51,500
	<u>46,678,762</u>
Less:	
Allocated to Revenue	47,729,678
Recovered	16,393
Deferred Revenue, end of year	<u>6,098,288</u>
Revenues	
Provincial Grants - Ministry of Education	38,156,647
Federal Grants	1,676,331
Other Revenue	7,857,800
Investment Income	38,900
	<u>47,729,678</u>
Expenses	
Salaries	
Teachers	23,978,095
Principals and Vice Principals	213,270
Educational Assistants	3,683,015
Support Staff	1,081,695
Other Professionals	267,650
Substitutes	1,586,197
	<u>30,809,922</u>
Employee Benefits	6,096,021
Services and Supplies	10,558,441
	<u>47,464,384</u>
Net Revenue (Expense) before Interfund Transfers	<u>265,294</u>
Interfund Transfers	
Tangible Capital Assets Purchased	(265,294)
	<u>(265,294)</u>
Net Revenue (Expense)	<u>-</u>

School District No. 38 (Richmond)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2019

	2019 Amended Annual Budget			2019 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		1,295,528	1,295,528	1,030,000
Amortization of Deferred Capital Revenue	8,439,266		8,439,266	8,218,926
Total Revenue	8,439,266	1,295,528	9,734,794	9,248,926
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	14,580,351		14,580,351	14,149,706
Transportation and Housing	341,098		341,098	340,779
Debt Services				
Capital Lease Interest		156,930	156,930	190,000
Total Expense	14,921,449	156,930	15,078,379	14,680,485
Net Revenue (Expense)	(6,482,183)	1,138,598	(5,343,585)	(5,431,559)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	265,294		265,294	265,294
Local Capital		5,000,000	5,000,000	3,756,000
Total Net Transfers	265,294	5,000,000	5,265,294	4,021,294
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	4,228,859	(4,228,859)	-	
Principal Payment				
Capital Lease	2,380,000	(2,380,000)	-	
Total Other Adjustments to Fund Balances	6,608,859	(6,608,859)	-	
Budgeted Surplus (Deficit), for the year	391,970	(470,261)	(78,291)	(1,410,265)



January 22, 2019

Ref: 207436

Dear Education Partner,

I would like to wish you and your members a Happy New Year. I would also like to thank you and your members for the valuable feedback you provided during the funding model review process. The review portion of this process is now complete and the report's comprehensive recommendations are now publicly available. The recommendations provide a road map for our sector to help improve the K-12 public education funding system and make a real difference for students across the province.

As I have previously committed, there will be no changes to the funding model for the 2019/20 school year as a result of these recommendations. Over the next few months, we will work with our partners and stakeholders on how best to implement the Panel's recommendations, guided by the principles that government established in collaboration with the BC School Trustees Association at the outset of this process. Specifically, we are collectively working towards a funding system that is responsive, equitable, stable and predictable, flexible, transparent and accountable.

I am pleased to invite you to an all-day Deputy Minister-led partner meeting in Vancouver on February 15, 2019 (8:30am-3:30pm). The purpose of the forum will be to develop a common understanding of the current funding model, the review process, and the recommendations, as well as to clarify the upcoming engagement process and timelines. The outcome of the meeting will help inform and provide direction to working groups, who will assess the implications of the recommendations and identify strategies to address them. In preparation for the upcoming engagements, the Ministry of Education is requesting preliminary feedback from your organizations on the recommendations, and I am asking you to solicit feedback from your members on the following themes:

1. List the recommendations in order of importance to your organization. Some recommendations may have multiple components. If your members feel that certain aspects of a particular recommendation are more important than others, please be sure to identify them in order of importance.
2. Specify the recommendations that your organization may want to see implemented earlier, to best support student achievement. Again, if there are aspects of a recommendation that should be implemented earlier, please be sure to identify those components.
3. Identify the recommendations that your association feels are the most challenging to implement and identify specific implications and concerns associated with those recommendations. Where possible, please provide meaningful supporting evidence.

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Please RSVP your participation for this partner meeting as soon as possible by email to K12fundingreview@gov.bc.ca. Note: Both the President and Executive Director (or equivalent) from your organization(s) are welcome to participate in the meeting.

I request that your submissions on the topics noted above be submitted to the Ministry by February 22, 2019. They can be emailed to K12fundingreview@gov.bc.ca.

The information that your organization provides at this stage in the process is critical – it is foundational input that will help focus the time and efforts of several working groups. Membership on the working groups will include a range of partners and stakeholders, such as teachers, parents, trustees, school district staff, and other associations. The working groups start meeting in March 2019, and will be organized as follows:

Inclusive Education	<i>Co-chairs:</i> Cloe Nicholls, Executive Director, Learning Division Pieter Langstraat
Online Learning	<i>Co-chairs:</i> Nikki Lachance, Executive Director, Learning Division Mike McKay
Adult and Continuing Education	<i>Co-chairs:</i> Emilie Hillier, Executive Director, Education Programs Division Debbie Jeffrey, First Nations Education Steering Committee
Financial Management	<i>Co-chairs:</i> Kim Horn, Executive Director, Resource Management Division Joan Axford

Given that the accountability topic is relevant across all the areas noted above and will be discussed as part of these various working groups, Keith Godin will be establishing a separate Accountability Advisory Committee that will guide the implementation of an accountability framework aligned with the recommendations. This framework will require school districts to develop strategic plans that are measurable and focused on student outcomes. More information on the Accountability Advisory Committee will be provided soon.

I expect that education partners and stakeholders will have a range of perspectives on the recommendations. It is important that we capture these differences and develop a common understanding of the current model, the proposed changes, and the implications, before proceeding further. My expectation is that working groups will focus on the following activities:

- ensuring that all members understand how funding is currently calculated, including the supporting policies and legislation, and the potential changes needed to implement the recommendations; and
- exploring the implications and challenges of implementing the recommendations and possible solutions.

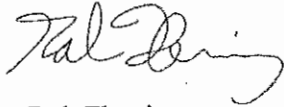
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The working groups are expected to meet up to five times between March and September 2019 and will be responsible for delivering a completed reporting template (to be included in the Terms of Reference for each group) in the Fall of 2019. Once all working group reports are received, I commit to gathering all partner groups together again to share the results and to discuss next steps.

I look forward to working with all the Ministry's stakeholders and partners as we make important improvements to the funding system. I recognize the importance of ongoing, consistent communication throughout this process and so I will provide regular progress updates to you as we move forward. If you have any questions or require further information, please contact Reg Bawa, Assistant Deputy Minister, by email at K12fundingreview@gov.bc.ca.

Again, thank you for continued engagement and support as we work together to make these important improvements for the students of British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Fleming". The signature is fluid and cursive, with a large initial "R" and "F".

Rob Fleming
Minister