

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held in the 1st Floor Meeting Room, School District Administration Building, 7811 Granville Avenue, Richmond BC, on Wednesday, September 18, 2019 at 11:00 a.m.

Present:

Ken Hamaguchi, Committee Chairperson
Richard Lee, Committee Vice-Chairperson
Debbie Tablotney, Trustee Member
Norm Goldstein, Trustee Alternate
Rick Ryan, Deputy Superintendent
Roy Uyeno, Secretary Treasurer
Maria Fu, Assistant Secretary Treasurer
Laura Buchanan, Executive Director Human Resources*
Liz Baverstock, President, Richmond Teachers' Association
Tim McCracken, 1st Vice President, Richmond Teachers' Association
Jose Pelayo, President, Richmond Management Administration Professional Staff
Dionne McFie, President, Richmond District Parents Association
Lynne Farquharson, Past President, Richmond Retired Teachers' Association
Wanda Plante, Executive Assistant (Recorder)

*Joined the meeting already in progress

The Chairperson called the meeting to order at 11:02 am and asked for introductions.

The Executive Director Human Resources joined the meeting at 11:03 am

1. APPROVAL OF AGENDA

The agenda was adopted as circulated.

2. APPROVAL OF MINUTES

The minutes of the June 19, 2019 public meeting were approved.

3. HR STAFFING UPDATE

The HR staffing report was reviewed and attendees had no further comments or questions.

4. 2018/19 APPROVED BUDGET ADDITIONS – UPDATE AS AT JUNE 30, 2019

The Assistant Secretary Treasurer spoke to her report as included with the agenda package advised that the Classroom Audio-Video Support project which was delayed is moving forward and funding has been carried forward.

5. TRUSTEES' EXPENSES FOR THE THREE MONTHS ENDING JUNE 30, 2019.

Following discussion it was agreed to forward the following:

RECOMMENDATION

WHEREAS the Board of Education of School District No. 38 (Richmond) is paying for expenses incurred by the Trustees in the discharge of their duties,

BE IT RESOLVED that in accordance with the School Act, the Board of Education of School District No. 38 (Richmond) approves Trustees' expenses paid during the three-month period ended June 30, 2019 in the amount of \$4,553.55.

6. FOCUSED EDUCATION RESOURCES

The Secretary Treasurer spoke to the attached information sheet advising of the consolidation of the long-standing Educational Resource Acquisition Consortium (ERAC) and the BC Education Marketplace (BCEM) to operate under the newly incorporated not-for profit society called Focused Education Resources whose mission is: Focused Education Resources supports excellence in K-12 education. He further added their goal to establish a sustainable organization that continues to demonstrate and maintain strong value and exceptional service to its members and stakeholders through collaborative procurement projects Information Technology services; learning resource evaluations and professional learning offerings.

7. NEXT MEETING DATE – Wednesday, October 16, 2019 at 11:00 am

8. ADJOURNMENT

The meeting adjourned at 11:23 am.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Finance & Legal Committee