

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FINANCE & LEGAL COMMITTEE PUBLIC MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Finance & Legal Committee held in the 1st Floor Meeting Room, School District Administration Building, 7811 Granville Avenue, Richmond BC, on Wednesday, May 15, 2019 at 11:00 a.m.

Present:

Ken Hamaguchi, Committee Chairperson
Debbie Tablotney, Trustee Member
Norm Goldstein, Trustee Alternate
Heather Larson, Trustee
Scott Robinson, Deputy Superintendent
Wendy Lim, Assistant Superintendent*
Roy Uyeno, Secretary Treasurer
Laura Buchanan, Executive Director Human Resources
Larry Antrim, District Vice Principal
Liz Baverstock, President, Richmond Teachers' Association
Tim McCracken, 1st Vice President, Richmond Teachers' Association
Lynne Farquharson, Past President, Richmond Retired Teachers' Association
Wanda Plante, Executive Assistant (Recorder)

Regrets:

Richard Lee, Trustee, Committee Vice-Chairperson
Maria Fu, Director, Financial Services
Frank Geyer, Executive Director, Planning & Development
Mike Beausoleil, Director, Maintenance, Operations & Transportation

*Joined the meeting already in progress

The Chairperson called the meeting to order at 11:05 a.m.

1. APPROVAL OF AGENDA

The agenda was adopted as circulated.

2. APPROVAL OF MINUTES

The minutes of the April 17, 2019 public meeting were approved.

3. BUDGET UPDATE

The Secretary Treasurer advised that the district will be moving forward on implementing the Final Budget Adjustments 2019-2020, which were approved by the Board. A report will be returned in the fall updating the Committee on the success of the implementation of proposals.

ACTION: Provide a Budget Update in the Fall of 2019.

4. FEED-U-CATE

A detailed donation and disbursement update on the Feed-U-Cate 38 program was provided by the Assistant Superintendent and District Vice Principal. A committee of students and staff established this program in the Fall of 2012 to educate the community about schools' food programs and invite community donations to support various breakfast, lunch and snack programs for elementary and secondary students in need. With the help of Poverty Task Force members as well as staff, disbursements continue to be made to schools and programs across the district on an annual basis and all schools have reported appropriate use of the funds and continued need.

The Chairperson of Finance and Legal Committee reminded attendees and encouraged participation in the Feed-U-Cate golf tournament on June 20, 2019 to have fun while helping raise funds for this important initiative. The Secretary Treasurer noted that more information can be found on the district staff portal.

Assistant Superintendent Lim joined the meeting at 11:09 am during the above item and departed with the District Principal at 11:27 am.

5. SELECT STANDING BUDGET 2020 PROCESS

The Secretary Treasurer provided an update on the Budget 2020 Consultation to the Select Standing Committee which is scheduled on June 14 in Vancouver and June 21 in Surrey. He noted that districts can participate either by registering to make a presentation to the Committee in person or respond to on an online survey between June 3-8. Discussion ensued on the importance of having all stakeholders participate and be present to share their feedback collectively at the public hearing of the Select Standing Committee. Trustees and stakeholders will be advised of a date once it has been reserved.

6. NEXT MEETING DATE – Wednesday, June 19, 2019 at 11:00 am

7. ADJOURNMENT

The meeting adjourned at 11:42 am.

Respectfully Submitted,

Ken Hamaguchi, Chairperson
Finance & Legal Committee