

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 1st Floor Boardroom at the School Board Office, 7811 Granville Avenue, Richmond, BC, on Wednesday, December 4, 2019 at 5:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee Member
Donna Sargeant, Trustee Alternate
Heather Larson, Trustee
Rick Ryan, Deputy Superintendent of Schools
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Rob Laing, Executive Director – Learning and Business Technologies
Umur Olcay, Manager, Facilities and Planning
Liz Baverstock, President, Richmond Teachers' Association
Mark Hoath, President, Richmond Association of School Administrators*
Michael Palmer, Co-President, Richmond Management and Professional Staff
Dionne McFie, President, Richmond District Parents Association
Sowon Huh, Treasurer, Richmond District Parents Association
Tina Syho, Central Registration
Wanda Plante, Executive Assistant (Recorder)

*Joined the meeting already in progress

The Chairperson called the meeting to order at 5:00 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the November 6 2019 meeting were approved as circulated.

3. RICHMOND PROJECT TEAM UPDATE

An overview and update on several major capital projects was provided by the Executive Director, Planning and Development in which he advised of a November 2019 building permit submission for Mitchell elementary. He anticipates Ministry approval for funding of the building envelope upgrade as included in the seismic upgrade and partial replacement project for Mitchell Elementary. The Executive Director, Planning and Development also noted that approval from the Ministry is expected on the Capital Funding Project Agreements for McKinney elementary and Maple Lane elementary. He further updated attendees on recent

renovation work being conducted on the 3rd and 4th floors in the Administration Building and anticipates a completion date by the end of Spring Break 2020 for the 1st floor Welcome Centre project.

4. BOUNDARY/CATCHMENT REVIEW REPORT

A comprehensive boundary catchment review was provided by the Executive Director, Planning and Development. He further added that in addition to trustee workshops with affected elementary and secondary school principals, meetings were held with Executives of our stakeholder groups, a school district website launching of Let's Talk SD38 Proposed School Boundary Revisions was live resulting in written feedback. Letters were sent to all families of affected schools advising them of the proposed boundary revisions including instructions on how to provide feedback. Information was also shared with all media outlets, the real estate board, Richmond City Council, MLAs and others on the engagement list. The Executive Director, Planning and Development reviewed Appendix B – Comprehensive Boundary Review Phase I Maps and Feedback and discussion ensued on various feedback results, elementary and secondary boundary adjustments to reflect new regions and reduce split feeder elementary catchment as defined in the Long Range Facilities Plan (LRFP) and city centre growth.

5. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

N/A

6. NEXT MEETING DATE – WEDNESDAY, FEBRUARY 5, 2020 at 4:30 PM

7. FACILITIES AND BUILDING 2020 MEETING SCHEDULE

8. ADJOURNMENT

The meeting adjourned at 5:26 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee