

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 1st Floor Boardroom at the School Board Office, 7811 Granville Avenue, Richmond, BC, on Wednesday, October 2, 2019 at 4:30 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee Member
Scott Robinson, Superintendent of Schools
Rick Ryan, Deputy Superintendent of Schools
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Rob Laing, Executive Director – Learning and Business Technologies
Mike Beausoleil, Director, Maintenance, Operations and Transportation
Braunwyn Thompson, District Administrator/Central Registration & Welcome Centre
Liz Baverstock, President, Richmond Teachers' Association
Jose Pelayo, Co-President, Richmond Management and Professional Staff
Dionne McFie, President, Richmond District Parents Association
Sowon Huh, Treasurer, Richmond District Parents Association*
Wanda Plante, Executive Assistant (Recorder)

*Joined the meeting already in progress

The Chairperson called the meeting to order at 4:36 pm.

The meeting began by introductions of attendees.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the September 4, 2019 meeting were approved as circulated.

3. WELCOME CENTRE UPDATE

An overview of the District Welcome Centre was provided by the Executive Director, Planning and Development and the District Administrator/Central Registration Welcome Centre. The District Administrator/Central Registration & Welcome Centre referenced an attached map of the future site and further highlighted the importance of creating a more welcoming space and area for assessing student needs and private areas for sensitive family discussions. The target completion date for the Welcome Centre is February 2020 and the Secretary Treasurer advised that additional visitor parking spaces have also been provided to accommodate the new Welcome Centre.

Discussion ensued regarding project budget costs.

The District Administrator/Central Registration & Welcome Centre departed the meeting at 4:59 pm.

4. CAPITAL PROJECTS UPDATE [standing item]

The Executive Director, Planning and Development provided an update on several projects to date and confirmed the completion and occupancy of the new addition at Cook elementary. He further advised that seismic upgrading will continue to the portion of the existing building at Cook elementary with demolition of the balance of the existing building taking place once the new addition is occupied. This project is still projected to be completed by August 2020. He provided several seismic project updates including construction completion dates for Boyd secondary and advised that Tait and Ferris elementary are also targeted for completion in August 2020. In addition, design and construction updates were provided for Mitchell and Steves elementary with a target completion date of August 2021. Seismic upgrade and addition design plans for Tomsett elementary are underway with construction beginning by June 2020. The Executive Director, Planning and Development also noted the October 31, 2019 target date for the completion of Project Definition Reports for McKinney and Whiteside elementary.

The Treasurer of the Richmond District Parents Association joined the meeting at 5:04 pm.

5. LONG RANGE FACILITIES PLAN UPDATE [standing item]

The Executive Director, Planning & Development advised attendees that a comprehensive school boundary/catchment review has been initiated as a first step in the Long Range Facilities Plan (LRFP) Action Plan and that workshops have occurred with affected elementary and secondary school principals and Trustees. He further noted that a second workshop with Trustees is scheduled in early October to discuss timelines, options implications and consultation strategies. The Deputy Superintendent of Schools advised that stakeholder consultation will occur with Board support.

6. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

Minutes from the June 5, 2019 meeting were attached for review.

7. NEXT MEETING DATE – WEDNESDAY, NOVEMBER 6, 2019 at 4:30 PM

8. ADJOURNMENT

The meeting adjourned at 5:10 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee