

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the Sokolik Room at the Works Yard, 5200 River road, Richmond, BC, on Wednesday, September 4, 2019 at 5:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee Member
Donna Sargent, Trustee, Alternate
Scott Robinson, Superintendent of Schools
Rick Ryan, Deputy Superintendent of Schools
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Mike Beausoleil, Director, Maintenance, Operations and Transportation
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association
Ian Hillman, President, CUPE
Mark Hoath, President, RASA
Jose Pelayo, Co-President, RMAPS
Wanda Plante, Executive Assistant (Recorder)

The Chairperson called the meeting to order at 5:00 pm.

1. WORKS YARD TOUR

The Director, Maintenance, Operations and Transportation accompanied attendees on a tour through various departments.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. APPROVAL OF MINUTES

Minutes from the June 24, 2019 meeting were approved as circulated.

4. CAPITAL PROJECTS UPDATE [standing item]

A report providing updates on current Capital Projects was distributed by the Executive Director, Planning and Development highlighting various seismic upgrade and replacement projects underway. He advised that the new addition at Cook Elementary is substantially complete and staff are working to ensure the school site will be ready for staff and students despite a delay in the delivery of the main electrical distribution panel.

He further advised on the progress of Project Definition Reports for McKinney, Maple Lane, Whiteside and Bridge elementary schools and provided an overview of minor renovations at the Administration Building including the 1st Floor Welcome Centre and the relocation of

Learning Services staff to Cambie Secondary.

The Executive Director, Planning and Development also highlighted that in addition to the relocation of two portables from Blair elementary to MacNeill secondary to accommodate the expanded needs of the Aspen program, one portable was also relocated from Blair elementary to McMath secondary for the needs of the resource program.

ACTION: More information regarding the Welcome Centre will be provided at a future Facilities and Building meeting.

5. LONG RANGE FACILITIES PLAN [standing item]

The Executive Director, Planning & Development advised that work continues on strategy recommendations contained in the long range facilities plan. A trustee workshop is planned to review and work through action plans and strategies toward implementation. He spoke further on a proposed comprehensive boundary review, and how we can best align catchment areas to reflect our region.

6. SCHOOL BUILDING PLANNING REVIEW PROCESS – SEISMIC MITIGATION PROJECTS

Further to discussions from the previous Facilities and Building meeting, it was agreed to forward the following to the Public Board meeting:

RECOMMENDATION

THAT the Facilities & Building Committee recommends the following resolution be approved by the Board of Education:

“NOTWITHSTANDING Policy 701.2 which sets out the school building planning review process THAT the Board of Education (Richmond) authorize the Superintendent and Secretary-Treasurer to undertake a simplified planning and consultation process for all Seismic Mitigation Projects until such time as necessary revisions are made to Policy 701.2.”

This simplified process would still provide for consultation with stakeholders and the school community, but would be more responsive to the time sensitive needs of the projects. The recommended action is consistent with May 1st, 2017 Board approved motion:

“NOTWITHSTANDING Policy 701.2 which sets out the school building planning review process that the Board of Education (Richmond) authorize the Superintendent and Secretary Treasurer to undertake a simplified planning and consultation process for the Cook Seismic Remediation Project.”

7. ANNUAL FACILITY GRANT/SCHOOL ENHANCEMENT PROJECTS UPDATE

An update on Annual Facility Grant funding and the School Enhancement Program was provided by the Director, Maintenance, Operations and Transportation including a breakdown and status of funds allocated per department.

The Secretary Treasurer noted that the new playground has been completed for Grauer and

the playground is nearing completion for Kidd elementary. Both schools received Ministry funding under the Playground Equipment Program.

ACTION: Provide a report on the number of completed and outstanding work orders.

8. NEXT MEETING DATE – WEDNESDAY, OCTOBER 2, 2019 @ 5:00 PM

9. ADJOURNMENT

The meeting adjourned at 5:59 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee