

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 1st floor Boardroom of the School Board Office, 7800 Granville Road, Richmond, BC, on Monday, May 27, 2019 at 5:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee Member
Donna Sargent, Trustee, Alternate
Scott Robinson, Superintendent of Schools
Frank Geyer, Executive Director Planning and Development
Liz Baverstock, President, Richmond Teachers' Association
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association
Jose Pelayo, Co-President, RMAPS*
Gus Lee, Manager, Health & Safety*
Wanda Plante, Executive Assistant (Recorder)

Regrets: Roy Uyeno, Secretary Treasurer
Mike Beausoleil, Director, Maintenance, Operations and Transportation
Rebeca Avendano, Co-President, RMAPS

*Present for a portion of the meeting

The Chairperson called the meeting to order at 5:06 pm.

The RMAPS Co-President joined the meeting at 5:07 pm

1. APPROVAL OF AGENDA

The agenda was amended and approved.
Add Five Year Capital plan as Item #6

2. APPROVAL OF MINUTES

Minutes from the April 24, 2019 meeting were approved as circulated.

3. EARLY EARTHQUAKE WARNING SYSTEM

An update on the early earthquake warning system was provided by the Manager, Health & Safety where he highlighted a three-year pilot project (funded by Health & Safety) using software for a mass communication system that will pre-warn students and staff at district schools and work sites prior to an earthquake occurring. He noted that online systems for 6 elementary schools have been completed and it is anticipated that 25 additional schools will be completed by the end of summer.

Discussion ensued regarding budget implications, preferred communication systems, requirements of additional staff training and development for earthquake preparedness at school sites as well as reviewing City of Richmond smart/safe challenge initiative.

The Manager, Health & Safety departed the meeting at 5:33 pm.

4. CAPITAL PROJECT UPDATE (Standing Item)

An update on numerous seismic project updates was provided by the Executive Director, Planning and Development.

The RTA President expressed concern regarding the lack of RTA representation during seismic design upgrades as set out in Board policy and RTA Collective Agreement language. The Executive Director, Planning and Development noted that RTA representation will be included in future Project Steering Committee meetings.

Discussion ensued regarding a review of policy and “notwithstanding” language to better define the Project Steering Committee’s role to ensure consistency and clarity of guiding principles, continued improvement and refinement during the consultation and communication process.

5. LONG RANGE FACILITIES PLAN (LRFP) UPDATE

The Executive Director, Planning and Development advised that an LRFP revision update based on feedback received to date has been completed. This information has also been received by the Board, published on the District website and shared with stakeholders and the Ministry. Meetings with stakeholders have been scheduled and a 3rd Public Open House has been confirmed on June 1st at Bridge Elementary.

6. 2020-2021 FIVE YEAR CAPITAL PLAN

A prioritized project presentation list including seismic remediation and school enhancement projects was provided by the Executive Director, Planning and Development. The report clarified the Ministry’s seismic project ranking which was based on projected upgrade cost per student.

A review of the various eight capital programs based within the Five Year Capital Plan occurred and discussion ensued.

ACTION: The recording secretary will distribute the seismic mitigation program SMP projects to attendees.

7. MINUTES FOR INFORMATION

Minutes of the Child Care Development Advisory Committee from the April 3, 2019, February 6, 2019 and January 6, 2019 meetings were received.

ACTION: Provide an update from the Child Care Development Committee at a fall meeting

of the Facilities and Building Committee.

8. NEXT MEETING DATE – Monday, June 24, 2019 @ 5:00 pm

9. ADJOURNMENT

The meeting adjourned at 6:16 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee