

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 1st floor Boardroom of the School Board Office, 7800 Granville Road, Richmond, BC, on Wednesday, April 24, 2019 at 4:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee
Donna Sargent, Trustee
Scott Robinson, Deputy Superintendent of Schools
Cathy Thornicroft, Assistant Superintendent*
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Richard Steward, Director of Instruction, Learning Services*
Mike Beausoleil, Director, Maintenance, Operations and Transportation
Tim McCracken, 1st Vice President, Richmond Teachers' Association
Steve Wenglowksi, 2nd Vice President, Richmond Teachers' Association
Jose Pelayo, Co-President, RMAPS
Rebeca Avendano, Co-President, RMAPS
Wanda Plante, Executive Assistant (Recorder)

Regrets: Liz Baverstock, President, Richmond Teachers' Association

The Chairperson called the meeting to order at 4:08 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

Assistant Superintendent Thornicroft joined the meeting at 4:09 pm.

2. APPROVAL OF MINUTES

Minutes from the February 25, 2019 meeting were approved as circulated.

3. CAPITAL PROJECT UPDATE (Standing Item)

The Executive Director, Planning and Development provided numerous seismic project updates and target completion dates for Cook, Tait and Ferris Elementary and Boyd Secondary. He advised that a Ministry announcement was held earlier today approving the Capital Project Funding Agreement for Manoah Steves Elementary which will include a seismic upgrade and partial replacement. The Executive Director, Planning and Development noted the resubmission of the Project Definition Report for Tomsett for Ministry approval which recommends the option of a Seismic Upgrade and addition of 4 classrooms. He also

highlighted future seismic mitigation projects and the structural re-assessment of 29 pre-1990 school based on the 2018, assumed soil classification guidelines that have now been reassessed as high seismic risk.

4. LONG RANGE FACILITIES PLAN (LRFP) UPDATE

The Executive Director, Planning and Development advised that work continues on the completion of the LRFP as feedback results are collected and updated from public consultation including Open House events and online surveys. The LRFP will be collected and finalized for Board approval in mid-late June.

5. GENDER NEUTRAL WASHROOM UPDATE

A Summary information document was distributed at the meeting and the Director, Maintenance, Operations and Transportation advised that each elementary and secondary school is equipped with at least 1 gender neutral washroom.

6. RENTAL INCREASED FOR SCHOOL USE OF FACILITIES AND DAYCARES 2019/2020

a) CHARGES TO SCHOOL USE

The Director, Maintenance, Operations and Transportation spoke to the Schedule of Charges for Use of School Facilities attachment. He advised that the rental rates for the use of school facilities are reviewed every year and added that a 2.5% increase is being considered to cover inflationary costs to both non-commercial (not-for-profit) and commercial rates (for profit).

RECOMMENDATION

THAT a 2.5% increase to both non-commercial (not-for-profit) and commercial rates (for-profit) on the Schedule of Charges for the Use of School Facilities be approved by the Board effective July 1, 2019.

b) DAYCARE RATES

The Director, Maintenance, Operations and Transportation spoke to Daycare Rates. The district reviews Daycare rates every three years with the last review in 2015. He spoke to cost increases in wages and benefits of CUPE staff, increased utility costs and other inflationary cost increases. Discussion ensued and the Secretary Treasurer recommended an increase of custodial costs for rental charges to be increased to \$28.05/hr. from \$27.50/hr.

RECOMMENDATION

WHEREAS a review of changes in the district's cost structure has indicated increases in wages/benefits, utilities and maintenance costs all of which impact the cost of rental space provided;

BE IT RESOLVED THAT the Schedule of Charges for the Use of School Facilities (Policy 804.4-G) be amended to add the following rental charges per hour per room for all daycares as follows:

- 2019/20 - \$8.00
- 2020/21 - \$8.25

- 2021/22 - \$8.50

AND FURTHER THAT custodial costs will be \$28.05 per hour.

7. MINISTRY OF EDUCATION PROVISION OF MENSTRUAL PRODUCTS

The Secretary Treasurer spoke to the Ministry of Education April 5, 2019 bulletin noting a Ministerial Order requiring all B.C. public schools to provide access to free menstrual products for students in school washrooms by December 31, 2019. The Ministry's direction comes with \$300,000 in provincial start-up funding to improve access as they continue to work with school districts, community and education partners to identify gaps and look at the needs of each district. The district is awaiting further direction and clarity for the Ministry on guidelines for implementation.

8. NEXT MEETING DATES

Monday, May 27, 2019 and Monday, June 24, 2019

2019-2020 Meeting Schedule will be the last Thursday of each month with some exceptions.

Director of Instruction, Learning Services joined the meeting at 4:50 pm.

9. ADJOURNMENT

The meeting adjourned at 4:51 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee