

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 4th Floor of the School Board Office, 7811 Granville Avenue, Richmond, BC, on Monday January 21, 2019 at 5:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee
Donna Sargent, Trustee
Scott Robinson, Deputy Superintendent of Schools
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Liz Baverstock, President, Richmond Teachers' Association
Steve Wenglowski, President, Richmond Teachers' Association
Jose Pelayo, President, RMAPS
Wanda Plante, Executive Assistant (Recorder)

Regrets: Mike Beausoleil, Director, Maintenance, Operations and Transportation
Umur Olcay, Manager, Facilities Planning

The Richmond Board of Education acknowledges and thanks the First Peoples of the həŋqəmiŋəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

The Chairperson called the meeting to order at 5:00 p.m. and invited introductions of attendees.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

The Deputy Superintendent departed the meeting at 5:02pm and returned at 5:03pm.

2. APPROVAL OF MINUTES

Minutes from the September 24, 2018 meeting were approved as circulated.

3. CAPITAL PROJECT UPDATE (Standing Item)

The Executive Director, Planning and Development spoke to his report as included with the agenda package and provided seismic project updates including projected target completion dates. He advised that temporary accommodations (four portables) have been ordered for Ferris elementary with a May 2019 expected delivery date. A partial replacement of the 1964 Administration Block and Seismic upgrade at Steves elementary is planned to begin in November 2019 with a target completion date in August 2021.

Discussion ensued regarding clarification of seismic work at Cook elementary and seismic reassessments of Rideau Park and Kilgour.

The following 11 elementary schools have been submitted for Ministry consideration in June 2018 for support to proceed to the Feasibility Stage:

- James Whiteside
- James McKinney
- Maple Lane
- William Bridge
- Alfred B Dixon
- John Errington
- Westwind
- Walter Lee
- James Thompson
- James Gilmore
- Quilchena

A Ministry response is expected by the end of February 2019.

The Executive Director, Planning & Development noted that a Ministry response regarding the five expansion projects is also expected by Spring 2019. As articulated in the "Draft Final" LRFP, significant growth over the next 15 years in the City Centre Area and Hamilton area of Richmond is expected impacting the following elementary schools identified in the Capital Plan submission:

- Brighthouse
- Talmey
- Dover Park (new)
- Hamilton
- Cook

In addition to the above, the district is awaiting a response from the Ministry on one Building Envelope Program project for Blair elementary, various School Enhancement Programs, Carbon Neutral Capital Programs and Playground Replacement Program projects. A Ministry response is expected by Spring of 2019.

4. LONG RANGE FACILITIES PLAN (LRFP) UPDATE

The Executive Director, Planning and Development advised that work continues on the new LRFP that will outline how the school district will manage its facilities in the most efficient, effective, economic manner to support educational programs in the district. He provided an overview of the completed, current and ongoing tasks:

- Completed Draft Final Long Range Facilities Plan and LRFP Executive Summary
- Completed classroom Use Survey issuance, return and analysis
- Reviewing and updating school catchment boundaries to coincide with approved written descriptors
- Updating the Draft Final LRFP to reflect new information, projecting updating data and graphics, review and improve strategy recommendations and develop processes for implementation of strategies.
- Continue short and long-term planning work on City Centre/North Central area schools
- Planning and preparation for stakeholder and public consultation

The Secretary Treasurer departed the meeting at 5:20 pm and returned at 5:22 pm

5. NATURAL GAS UPDATE

The Secretary Treasurer updated attendees on how the October 2018 Enbridge natural gas explosion in northern BC which caused considerable restraints throughout the province affected the district. Although prices were reduced in northern communities, lower mainland users saw spiked market prices. Fortis asked customers to conserve use of natural gas including school districts and the general public while they addressed the issue. The Secretary Treasurer noted that temperature reduction in schools and district buildings was implemented and support from staff throughout the district was greatly appreciated.

6. 2019 MEETING SCHEDULES AND LOCATIONS

Monday, February 25, 2019 – 4:00 pm public meeting start as a result of the Junior Board Meeting. Meeting location will be at the Works Yard, Sokolik Room

Tuesday, April 23, 2019, 1st Floor Trustee Boardroom, School Board Office

Monday, May 27, 2019, 1st Floor Trustee Boardroom, School Board Office

Monday, June 24, 2019, 1st Floor Trustee Boardroom, School Board Office

7. ADJOURNMENT

The meeting adjourned at 5:31 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Debbie Tablotney". The signature is written in a cursive style with a large initial "D".

Debbie Tablotney, Chairperson
Facilities and Building Committee