

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

MINUTES OF PUBLIC MEETING OF POLICY COMMITTEE

Date: Monday, April 3, 2017 at 10:30am

Present: Sandra Nixon, Chairperson
Donna Sargent, Vice Chairperson
Debbie Tablotney, Member
Sherry Elwood, Superintendent of Schools
Al Klassen, President, Richmond Teachers' Association
Liz Baverstock, 2nd Vice President, Richmond Teachers' Association
Dionne McFie, President, Richmond Districts Parents' Association
Jenny – Parent
Colleen – Parent
Gail Hackenbruch, Executive Assistant (Recording Secretary)

The Chair called the meeting to order at 10:38am and introductions were made around the table.

1. ADOPT AGENDA

The agenda was adopted as presented.

2. APPROVE MINUTES

The minutes of the meeting held February 20, 2017 were approved as circulated.

3. POLICY 105: DISTRICT CODE OF CONDUCT

The Superintendent updated on this item noting that as of March 31 we had received 16 pieces of email feedback. She advised that additional feedback received by the deadline date of April 18, 2017 would be reviewed by Policy Committee and anticipates presenting a proposed (revised) policy to the Board for approval by the end of June 2017. Attendees had comments and questions on the different methods the public can use to provide feedback on the proposed changes to the *District Code of Conduct* and how feedback submitted in a template form would be considered.

4. POLICY REVIEW STATUS [standing item]

The policy status document to March 31, 2017 was reviewed by the Chair. Al Klassen, President, Richmond Teachers' Association, had a question on the approval and input process to the proposed changes to Policy 300-R(B): *Selection and Appointment of Administrators*. Attendees advised that these changes were considered as housekeeping and are necessary to ensure compliance with updated privacy legislation and to reflect professional human resource principles and best practices. As is normal practice, housekeeping changes are not normally placed into the review process. Discussion ensued around implications to delaying approval of the proposed changes to this regulation to allow for stakeholder feedback.

5. POSSIBLE AGENDA ITEMS FOR NEXT MEETING

Agenda items include an update on Policy 513.2: *Field Trips*, a report on the feedback received on the proposed changes to Policy 105: *District Code of Conduct*, and a projected timeline for the development of the sexual orientation and gender identity (SOGI) policy.

6. NEXT MEETING DATE

Meetings are scheduled for Monday, May 1, 2017 and Monday, June 5, 2017 at 10:30am.

7. ADJOURNMENT

The meeting adjourned at 11:02am.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "S. Nixon", is positioned above the typed name.

Sandra Nixon, Chairperson
Policy Committee

DRAFT