

FACILITIES & BUILDING COMMITTEE
PUBLIC MEETING AGENDA

DATE: WEDNESDAY, FEBRUARY 5, 2020

TIME: 5:00 PM

LOCATION: 1ST FLOOR BOARDROOM, SCHOOL BOARD OFFICE

The Richmond Board of Education acknowledges and thanks the First Peoples of the hə́nqəmíhəm (hun-ki-meen-um) language group on whose traditional and unceded territories we teach, learn and live.

- 1. ADOPT AGENDA**
- 2. APPROVE MINUTES**
Attachment: Minutes of meeting held December 4, 2019
- 3. RICHMOND PROJECT TEAM UPDATE [standing item]**
Attachment – Executive Director, Planning and Development
- 4. LONG RANGE FACILITIES PLANNING**
Verbal – Executive Director, Planning and Development
- 5. MINUTES FOR INFORMATION**
(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING
Minutes from the December 4, 2019 and October 2, 2019 meeting attached.
- 6. NEXT MEETING DATE –WEDNESDAY, MARCH 4, 2020 AT 4:30 PM**
- 7. ADJOURNMENT**

School District No. 38 (Richmond)
7811 Granville Avenue, Richmond, BC V6Y 3E3

FACILITIES AND BUILDING COMMITTEE MEETING MINUTES

Minutes of a **PUBLIC** meeting of the Facilities and Building Committee held in the 1st Floor Boardroom at the School Board Office, 7811 Granville Avenue, Richmond, BC, on Wednesday, December 4, 2019 at 5:00 p.m.

Present:

Debbie Tablotney, Committee Chairperson
Sandra Nixon, Committee Vice-Chairperson
Norm Goldstein, Trustee Member
Donna Sargeant, Trustee Alternate
Heather Larson, Trustee
Rick Ryan, Deputy Superintendent of Schools
Roy Uyeno, Secretary Treasurer
Frank Geyer, Executive Director Planning and Development
Rob Laing, Executive Director – Learning and Business Technologies
Umur Olcay, Manager, Facilities and Planning
Liz Baverstock, President, Richmond Teachers' Association
Mark Hoath, President, Richmond Association of School Administrators*
Michael Palmer, Co-President, Richmond Management and Professional Staff
Dionne McFie, President, Richmond District Parents Association
Sowon Huh, Treasurer, Richmond District Parents Association
Tina Syho, Central Registration
Wanda Plante, Executive Assistant (Recorder)

*Joined the meeting already in progress

The Chairperson called the meeting to order at 5:00 pm.

1. APPROVAL OF AGENDA

The agenda was approved as circulated.

2. APPROVAL OF MINUTES

Minutes from the November 6 2019 meeting were approved as circulated.

3. RICHMOND PROJECT TEAM UPDATE

An overview and update on several major capital projects was provided by the Executive Director, Planning and Development in which he advised of a November 2019 building permit submission for Mitchell elementary and anticipates Ministry approval for funding of the building envelope upgrade as included in the seismic upgrade and partial replacement project. The Executive Director, Planning and Development also noted that approval from the Ministry is expected on the Capital Funding Project Agreements for McKinney elementary and Maple Lane elementary. He further updated attendees on recent renovation work being

conducted on the 3rd and 4th floors in the Administration Building and anticipates a completion date by the end of Spring Break 2020 for the 1st floor.

4. BOUNDARY/CATCHMENT REVIEW REPORT

A comprehensive boundary catchment review was provided by the Executive Director, Planning and Development. He further added that in addition to trustee workshops with affected elementary and secondary school principals, meetings were held with Executives of our stakeholder groups, a school district website launching of Let's Talk SD38 Proposed School Boundary Revisions was conducted resulting in written feedback. Letters were sent to all families of affected schools advising them of the proposed boundary revisions including instructions on how to provide feedback. Information was also shared with all media outlets, the real estate board, Richmond City Council, MLAs and others on the engagement list. The Executive Director, Planning and Development reviewed Appendix B – Comprehensive Boundary Review Phase I Maps and Feedback and discussion ensued on various feedback results, elementary and secondary boundary adjustments to reflect new regions and reduce split feeder elementary catchment as defined in the Long Range Facilities Plan (LRFP) and city centre growth.

5. MINUTES FOR INFORMATION

(a) CHILD CARE DEVELOPMENT ADVISORY COMMITTEE MEETING

N/A

6. NEXT MEETING DATE – WEDNESDAY, FEBRUARY 5, 2020 at 4:30 PM

7. FACILITIES AND BUILDING 2020 MEETING SCHEDULE

8. ADJOURNMENT

The meeting adjourned at 5:26 pm.

Respectfully Submitted,

Debbie Tablotney, Chairperson
Facilities and Building Committee

Report to the Facilities & Building Committee PUBLIC

DATE: 05 February 2020
FROM: Frank Geyer, Executive Director, Planning & Development
SUBJECT: Richmond Project Team Update

Major Capital Projects

1. **[William Cook Elementary Seismic Upgrade, Partial Replacement & Addition \(\\$13.9 Million\)](#)**
 - 10 classroom addition (4 new classrooms, 6 replacement classrooms) substantially complete, occupied. Work on seismic upgrading of portion of existing school to remain underway, with south half occupied in December. Balance of seismic upgrading and demolition of oldest portion of building (Block 1) underway.
 - Project is still on track for substantial completion in August 2020.
2. **[Hugh Boyd Secondary Seismic Upgrade & Partial Replacement \(\\$10.7 Million\)](#)**
 - Construction of new Tech Ed addition (replacing Block 4) to be occupied Spring Break, upgrading of connecting wing (Block 2) underway. Project still on track for substantial completion in August 2020.
3. **[Robert J. Tait Elementary Seismic Upgrade \(\\$7.6 Million\)](#)**
 - Construction underway on full seismic and liquefaction upgrade, on track for substantial completion in August 2020.
4. **[W.D. Ferris Elementary Seismic Upgrade \(\\$8.5 Million\)](#)**
 - Construction underway on full seismic upgrade, on track for substantial completion in August 2020.
5. **[Mitchell Elementary Seismic Upgrade & Partial Replacement \(\\$11.4 Million\)](#)**
 - Design 95% complete, preloading of the site for the addition to be removed in early February. Construction start-up in March dependent on building permit receipt – currently 2 months since application.
 - Building envelope remediation of 1992 Block approved for project funding by the Ministry of Education design being integrated into the seismic scope of work.
 - Construction Manager advises that substantial completion by Summer 2021 is still attainable.
6. **[Manoah Steves Elementary Seismic Upgrade & Partial Replacement \(\\$12.8 Million\)](#)**
 - Temporary relocation of Montessori Program to R.M. Grauer Elementary completed to create project swing space in Summer 2019 and construction started in November 2019. On track for substantial completion by August 2021.

7. F.A. Tomsett Elementary Seismic Upgrade & Addition (\$11.4 Million)

- Design ~40% completed. Preload of the site scheduled for February with construction start targeted for Summer 2020 (subject to timely receipt of building permit). Targeting substantial completion by January 2022.
- Application for new child care facility as part of the project, funded by the Childcare BC New Spaces Fund, made in November 2019. Expect response by mid-February 2020.

8. James McKinney Elementary & Maple Lane Elementary Seismic Upgrades (CFPA Stage)

- Project Definition Reports and Funding Approval Summaries approved by the REPB 20 November 2019. Currently executing the Capital Funding Project Agreements (CFPA) with the Ministry. Design team retained.

9. James Whiteside Elementary & William Bridge Elementary Seismic Upgrades (PDR Stage)

- Draft PDRs submitted to the Ministry for review 21 January 2020.

Local Capital Projects

1. Short Term Accommodation Plan

- Administration Building 4th Floor renovation work 90% complete.
- Administration Building 3rd Floor renovation work complete and moved-in.
- Building permit obtained for Administration Building 1st Floor renovation work; work to commence shortly with move-in tentatively targeted for late March/early April 2020.

*Frank Geyer, PEng, FMA
Executive Director, Planning & Development*



Child Care Development Advisory Committee

Held December 4, 2019
Room M.1.002, Richmond City Hall
7:00 p.m.

Members in Attendance:

Kathy Moncalieri (Chair), Chris Duggan (Staff Liaison), Elana van Veen, Chantelle Pereira, Maryam Bawa, Agnes Lee, Diana Ma, Sarah Louie, Gordon Surgeson, Jarrod Connolly and Manvir Johal.

Regrets:

Kelly Greene (Council Liaison), Heather Larson (School District Liaison) and Jocelyn Wong.

1. Welcome, Introductions and Regrets

The Chair thanked all committee members for their contributions throughout the year.

2. Approval of the Agenda

Motion: Approval of the December 4, 2019 Agenda

CARRIED

3. Approval of the Minutes – September 4, 2019

Motion: Approval of the November 6, 2019 Minutes

CARRIED

4. Guest Speaker/Presentation

None.

5. Correspondence

Letters have been sent out to the new CCDAC members by the City Clerk from Mayor Brodie informing them of their appointment to the CCDAC.

6. Business Arising

No new updates.

7. New Business

- a. Updated Terms of Reference were circulated to all members. These are effective immediately and will be reviewed with the Committee at the January meeting.
- b. 2020 Meeting Schedule was distributed to the Committee. The next CCDAC meeting will be on January 8, 2020 as January 1 is a statutory holiday.
- c. A set of short questions were handed out to the Committee inviting feedback on the work of the Committee over the past year. Comments provided will be included in the 2019 Annual Report.
- d. The 2020 CCDAC work plan was circulated prior to the meeting via email. The Chair asked if there were any questions. The Committee had none.

Motion: Approval of the 2020 Work Program

CARRIED

- e. An overview by the Staff Liaison was provided about the recently adopted changes to the Childcare Policy and Bylaw. Developer-contributed funds directed to the Child Care Reserves are now allocated between the Operating Reserve (30%) and Capital Reserve (70%). An updated copy of the Childcare Policy was provided to members. A round table discussion ensued.

8. Reports

a. Sub-Committee Reports

- i. Advocacy Sub-Committee:

No New Updates.

- ii. Childcare Month Sub-Committee:

Planning for child care month for 2020 was discussed. The Committee is currently exploring a children's art exhibition at City Hall in partnership with the Richmond Art Gallery to coincide with the Child Care Symposium. Committee members were asked to consider the role of coordinator for the exhibition and, if they would like to volunteer contact the Chair or Staff Liaison. More details to follow at next month's meeting.

- iii. Childcare Grants Sub-Committee:

Kathy Moncalieri and Agnes Lee both excused themselves from this discussion as their organizations have applied for a Child Care Grant.

The grant sub-committee provided an overview of the applications for the 2020 City Child Care Grants.

Motion: Endorsement of the grant sub-committee recommendations for the allocation of 2020 Child Care Grants as presented.

CARRIED

b. City Reports

i. Council Liaison:

Councillor Kelly Green has been re-appointed for another year until November 2020. The Cultural Harmony Plan 2019-2029 can now be accessed online.

ii. Staff Liaison:

Work is being done with a team of consultants on where additional City amenities, including child care could be developed in the City Centre area of Richmond. Further updates will be provided at a later date.

iii. Other Updates:

The two new Early Childhood Development Hubs have been named. The Capstan Village ECD Hub will be called Sprouts Early Childhood Development Hub and will be operated by the YMCA. The Brighthouse Village ECD Hub has been named Seedlings Early Childhood Development Hub and will be operated by Richmond Society for Community Living.

River Run Early Care and Learning Centre has been awarded a New Spaces Grant by the Province of BC.

c. School District Reports

i. No new updates.

d. Community Updates

i. Richmond Children First:

Richmond Children First is looking to partner with the CCDAC to host an event presented by the Human Early Learning Partnership at UBC on the new wave 7 data from the Early Development Instrument . A round table discussion ensued on the current rates of childhood vulnerability in Richmond and how this influences the child care field.

ii. Child Care Resources and Referral Update:

No new updates.

9. Next Meeting

The next CCDAC meeting will be held on Wednesday, January 8, 2020 at 7:00 p.m. at City Hall, Room M.1.002.

10. Adjournment

The meeting was adjourned at 7:49 p.m.

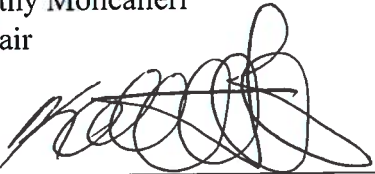
Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on December 4, 2019.



Kathy Moncalieri
Chair

Jan. 8/20

Date



Karlee Grant
Recorder

Jan 8 /20.

Date



Child Care Development Advisory Committee

Held October 2, 2019
Room M.1.002, Richmond City Hall
7:00 PM

Members in Attendance:

Kathy Moncalieri (Chair) Chris Duggan (Staff Liaison) Kelly Greene (Council Liaison) Heather Larson (School District Liaison), Elana van Veen, Chantelle Pereira, Maryam Bawa, Agnes Lee, Jocelyn Wong, Diana Ma, Sarah Louie, Gordon Surgeson.

Guests:

Susan Walters, Anne Bechard and Krista Germyn

Regrets:

Jarrold Connolly and Manvir Johal

1. Welcome, Introductions and Regrets

The Chair welcomed the new committee members and guests. Introductions took place.

Prior to the meeting, a group of Committee members previewed the documentary "Running Free: Children's Independent Mobility". A short review of this took place for those who were not in attendance. The link will be circulated. A round table discussion ensued.

2. Approval of the Agenda

Motion: Approval of the October 2, 2019 Agenda – CARRIED

3. Approval of the Minutes – September 4, 2019

Motion: Approval of the September 4, 2019 Minutes – CARRIED

4. Guest Speaker/Presentation

Promotion of Library Services for Vulnerable Youth presented by Susan Walters and Anne Bechard. Susan discussed the Richmond Public Library's five-year plan to integrate all age groups of society into the library community. Anne then covered demographic statistics on the make-up of Richmond's families, and how this five-year plan will support at risk families. A roundtable discussion and question period ensued.

5. Correspondence

None

6. Business Arising

None

7. New Business

None

8. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

Chair announced that this committee has more space for new members.

ii. Child Care Month Sub-committee

Chair announced that this committee could take on new members if there was enough interest.

iii. Child Care Grants Sub-committee

A meeting date will be set to review the 2020 Child Care Grant submissions once the program closes for submissions on October 28, 2019. Recommendations from the Sub-committee will be brought forward to the full CCDAC for review in December. Final CCDAC recommendations are typically reviewed by City Council in February 2020.

b. City Reports

i. Council Liaison

Councillor Kelly Greene announced that Steveston Community Centre's upgrades will not include a new childcare space. Additionally, the Terra Nova climbing tower has opened as well as Watermania has re-opened after their annual maintenance shutdown.

ii. Staff Liaison

a. New developments proposing Child Care Amenities

No new updates.

b. Other Updates

The City of Richmond will be meeting with School District 38 for a discussion about using potential funding from the Union of BC Municipalities towards long term planning for child care.

UBCM awarded the City of Richmond an award for excellence in governance for the 2017-2022 Child Care Needs Assessment and Strategy. The award will be formally presented to City Council at an upcoming council meeting.

c. School District Reports

i. School Board Liaison

Trustee Heather Larson announced that there are upgrades in safety coming to Richmond schools as well as seismic updates in the coming years. Round table discussion ensued.

d. Community Updates

i. Richmond Children First

A “service finder tool” is being developed to help parents access services related to child development or developmental concerns that they may have about their children. Community members will be asked to test the tool in the upcoming months. If you are interested please let the Chair or Staff Liaison know.

There will also be two workshops discussing indigenous community development offered to community organization staff working with children and families in Richmond. Additional information will be circulated when it is available.

ii. Child Care Resource and Referral Update

In the new year, Richmond Cares Richmond Gives (RCRG) will be expanding their library and inviting committee members to the open house before it is re-opened to the public.

RCRG will also be applying for funding to be able to offer more workshops in the coming future

9. Next Meeting

November 6, 2019 at 7:00 p.m. in City Hall, Room M.1.002

10. Adjournment

Chair adjourned meeting at 7:49pm.

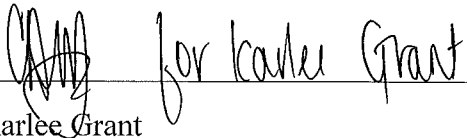
Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on October 2, 2019.



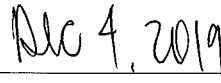
Kathy Moncalieri
Chair



Date



Karlee Grant



Date