

## **FINANCE**

## **Policy 602-G (previously 802-G)**

### **Annual Schedule of School charges and Deposits**

All principals will consult annually with teachers and the Parent Advisory Council about the schedule of school charges and deposits levied under the terms of Policy 602 and Policy 602 Regulation. This consultation process need not be exhaustive, but must be genuine and will be conducted in the Spring of each year.

In secondary schools, principals may choose to consult with the Student Council or with students in particular program areas. Although this is not required every year, it is recommended that students be appropriately involved in the review from time to time.

Principals will then provide to the appropriate Area Superintendent, in a form and manner determined by the Area Superintendent, a summary of charges and deposits planned for the coming year.

The schedule will include an estimate of the costs of optional field trips, extra-curricular activities and special events that can be reasonably anticipated.

The Area Superintendent will approve the schedule in writing.

Area Superintendents will then collectively submit for information a summary report of school charges and deposits to the Education Committee at its September meeting. The Committee may discuss the report if, it deems necessary.