

Facilities and Building Committee

Public Meeting Minutes

Wednesday, May 6, 2026 - 4:30 pm
Via Zoom

Present:

Chairperson
Vice Chairperson
Trustee
Superintendent of Schools
Director, Richmond Project Team
Director, Facilities Services
Director of Instruction, Learning and Business Technologies
President, Richmond Teachers' Association
2nd Vice President, Richmond Teachers' Association
President, Richmond District Parents Association
Vice President, Richmond District Parents Association
President, Richmond Association of School Administrators
Representative, Richmond Management and Professional Staff
Executive Assistant (Recording Secretary)

K. Hamaguchi
D. Tabolotney
H. Larson
C. Usih
J. Ho
K. Wilkins
W. Walker
L. Baverstock
F. Marsic
C. Huang
A. Gong
N. Widdess
J. Canlas
T. Lee

The meeting was called to order at 4:30 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hə́nq̓əmiṇə́m language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the April 1, 2026 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

The report was included in the agenda package. The Director, Richmond Project Team responded to questions from the President, Richmond Association of School Administrators (RASA) and President, Richmond District Parents Association (RDPA) regarding the City Centre Secondary School catchment boundary review and related consultation process.

He then responded to a question from the 2nd Vice President, Richmond Teachers' Association (RTA) regarding the potential impact of Ministry budget pressures on the District's five-year capital plan and project timelines.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team spoke to his report as included in the agenda package. There were no further questions or comments.

5. Facilities Services Update (standing item)

The Director, Richmond Project Team spoke to his report as included in the agenda package and invited the Director of Instruction, Learning and Business Technologies to provide an update on security cameras.

Staff then responded to a Trustee's question regarding garden box installations at Westwind Elementary and the effectiveness of security cameras in reducing vandalism at school sites.

Following a question from the President of RDPA, staff responded regarding the school security camera program and confirmed that cameras are installed at secondary schools in key interior and exterior locations as part of site-specific safety planning.

The Chairperson noted that he, together with the Superintendent of Schools, Secretary Treasurer, and Vice Chairperson, recently met with the Minister of Infrastructure and MLAs in Victoria to advocate for the District's capital and seismic funding priorities and to support ongoing government relations. Trustee Larson further noted the positive relationship between District facilities staff and Ministry infrastructure staff.

6. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meetings held March 4, 2026 were attached for information.

7. Next Meeting Date – June 3, 2026 at 4:30 pm

8. Adjournment

The meeting adjourned at 4:54 pm.

Respectfully Submitted,

*Ken Hamaguchi
Chairperson, Facilities and Building Committee*