

Facilities and Building Committee

Public Meeting Agenda

Wednesday, May 1, 2024 – 4:30 pm
via Zoom

<https://sd38.zoom.us/j/64246954245>

Passcode: 6000

The Richmond Board of Education acknowledges and thanks the First Peoples of the hən̓q̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

- 1. Adopt Agenda**
- 2. Approve Minutes**
Public minutes from meeting held April 3, 2024 attached.
- 3. Facilities Planning Update (standing item)**
Report from the Director, Richmond Project Team attached.
- 4. Capital Projects Update (standing item)**
Report from the Director, Richmond Project Team attached.
- 5. Facilities Services Update (standing item)**
Report from the Director, Facilities Services attached.
- 6. Minutes for Information**
 - (a) Child Care Development Advisory Committee Meeting**
Minutes of Meeting held March 6, 2024 attached.
- 7. Next Meeting Date – June 5, 2024 at 4:30 pm**
- 8. Adjournment**

Facilities and Building Committee
Public Meeting Minutes

Wednesday, April 3, 2024 - 4:30 pm
Via Zoom

Present:

Chairperson	K. Hamaguchi
Vice Chairperson	D. Tablotney
Trustee Member	H. Larson
Deputy Superintendent	R. Ryan
Secretary Treasurer	C. Wang
Director, Richmond Project Team	S. Ahluwalia
Director, Facilities Services	K. Wilkins
President, Richmond Teachers' Association	L. Baverstock
2nd Vice President, Richmond Teachers' Association	F. Marsic
3rd Vice President/Pro-D Chair, Richmond Teachers' Association	J. Cho
Representative, Richmond Management and Professional Staff	J. Canlas
President, Richmond Association of School Administrators	G. Fitt
Executive Assistant (Recording Secretary)	T. Lee

Regrets:

President, Canadian Union of Public Employees Local 716	S. Robinson
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The meeting was called to order at 4:32 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the hənq̓əmiñəm language group on whose traditional and unceded territories we teach, learn and live.

1. Approval of Agenda

The agenda was adopted as circulated.

2. Approval of Minutes

Minutes from the March 6, 2024 meeting was approved as circulated.

3. Facilities Planning Update (standing item)

The Director, Richmond Project Team noted there were no further updates to his report, which is included in the agenda package.

The Director, Richmond Project Team then responded to the President, Richmond Teachers' Association's question regarding funding for modular classroom expansions. He then noted additional details on enrolment projections for Kidd, Kingswood, and Woodward Elementary schools

will be provided after the meeting.

The Director, Richmond Project Team then provided further information regarding funding timelines and additional modular projects following questions from trustees.

4. Capital Projects Update (standing item)

The Director, Richmond Project Team noted there were no further updates to his report, which is included in the agenda package. He then provided an update on the Dixon Elementary seismic upgrade project in response to a question from a trustee.

5. Facilities Services Update (standing item)

The Director, Facilities Services provided an update regarding the maintenance and operation activities that occurred during the Spring Break. He then responded to trustees' questions regarding playground maintenance, the Kilgour site, and accessibility for playgrounds.

The Director, Facilities Services then responded to questions from the President, Richmond Teachers' Association regarding the capacitor at Talmey Elementary, Oscar (the AI-powered solid waste sorting system), and school participation in developing the new field trip booking system. Discussion then ensued regarding Oscar and district waste management.

6. Minutes for Information

(a) Child Care Development Advisory Committee Meeting

Minutes of Meeting held February 7, 2024 were attached for information.

7. Next Meeting Date – May 1, 2024 at 4:30 pm

8. Adjournment

The meeting adjourned at 4:59 pm.

Respectfully Submitted,

*Ken Hamaguchi
Chairperson, Facilities and Building Committee*

Report to the Facilities and Building Committee (Public)

DATE: May 1, 2024

FROM: Steve Ahluwalia, Director, Richmond Project Team
Umur Olcay, Manager, Facilities Planning
Joseph Balderston, Assistant Manager, Planning

SUBJECT: **Facilities Planning Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

1. City Centre Area Elementary Schools

The District Long Range Facilities Plan provides the framework for new schools and expansions to accommodate enrolment growth projections within the City Centre. To accommodate the enrolment growth, two new schools are required with the first targeted to open in September 2029, and the second by September 2033. In the short term, the fastest elementary school age growth is projected within the current Brighthouse catchment, resulting in the need for a new elementary school within five years.

The Richmond Project Team is working closely with City of Richmond on designating new school site locations in the Official Community Plan and City Centre Area Plan.

2. Local Government Act Amendments

The Provincial Government introduced housing legislation in Fall 2023 amending the Local Government Act (LGA) in efforts to increase housing supply requiring the City of Richmond to amend their Zoning Bylaw (ZBL) by June 30, 2024, and Official Community Plan (OCP) by December 2025.

The legislation requires local government to allow for more small-scale, multi-unit housing in land use zones and previously restricted to single-family and duplex dwellings and adopt bylaws designating Transit Oriented Areas. The full impact on actual population has not yet been determined, however preliminary analysis by City of Richmond indicates that 27,000 residential parcels may be affected by the increased development potential.

The Richmond Project Team is engaging closely with the City of Richmond to consider the potential impact of new housing legislation on development and enrolment growth patterns across the District

and long-term needs for school facilities.

3. Long Range Facilities Plan Update

The Richmond Project Team continues to update the LRFP Action Plan to track planning actions, facilities decisions, and potential changes for the next revision of the LRFP, targeted for completion in Fall 2024 and presentation to the Board approval in early 2025.

It is critical that the LRFP revision includes long-term projections based on updated demographic and housing growth trends, which will be influenced by residential density provisions in the City of Richmond's updated ZBL and OCP.

4. Five-Year Capital Plan & Eligible School Site Proposal

The Richmond Project Team is preparing the 2025/26 Five Year Capital Plan which includes the 2024/25 Eligible School Site Proposal, due to the Ministry of Education and Child Care by June 30, 2024.

*Steve Ahluwalia, PEng, MBA
Director, Richmond Project Team*

*Umur Olcay, RPP, ALEP
Manager, Facilities Planning*

*Joseph Balderston, RPP, MCIP
Assistant Manager, Planning*

Report to the Facilities and Building Committee (Public)

Date: May 1, 2024

From: Steve Ahluwalia, Director, Richmond Project Team

Subject: **Capital Projects (Richmond Project Team) Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.

DISCUSSION

A. Major Capital Projects (*capital projects \$1 Million or more funded by the Province*)

1. Howard DeBeck Elementary Seismic Upgrade & Building Envelope Upgrade (*\$18.5 Million*)
 - Construction is starting in May 2024.
2. Alfred Dixon Elementary Seismic Upgrade (*\$31.2 Million*)
 - Building Permit submitted in February 2024.
 - Design underway; anticipating construction start of June or July 2024.
3. Samuel Brighthouse Building Addition (*\$9.0 Million*)
 - Expected completion in September 2024, on budget.
4. Cook Building Addition (*\$7.5 Million*)
 - Expected completion in September 2024, on budget.
5. Childcare Facility – James Whiteside Elementary (*\$1.98 Million*)
 - Modular unit delivered to site. Expected completion in September 2024, on budget.
 - The facility is expected to accommodate approximately 62 children total for the daycare and before & after care program.
6. Childcare Facility – James McKinney Elementary (*\$1.98 Million*)
 - Modular unit delivered to site. Expected completion in September 2024, on budget.
 - The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.

7. Childcare Facility – William Bridge Elementary (\$1.98 Million)
 - Modular unit delivered to site. Expected completion in September 2024, on budget.
 - The facility is expected to accommodate approximately 50 children total for the daycare and before & after care program.
8. Childcare Facility – Adult Education Centre (\$2.3 Million)
 - Modular unit delivered to site. Expected completion in September 2024, on budget.
 - The facility is expected to accommodate approximately 56 children total for the daycare and before & after care program.

B. Major Local Capital Projects (*capital projects greater than \$1 Million funded by Board of Education*)

1. Classroom Ventilation Program (*up to \$12 Million*)
 - Construction completed at 12 elementary schools (Mitchell, Steves, Lee, Blundell, McKay, Cook, Garden City, Grauer, Kidd, Woodward, Dixon, and Ferris). Currently underbudget.
 - Deficiencies and final invoicing is being completed.

C. Minor Capital Projects (*less than \$1 Million funded by the Province*)

1. Wood shop dust extraction system replacements at McMath Secondary and Richmond Secondary are underway. The expected completion of these projects is September 2024 (2023/24 SEP: \$768,000 + \$495,000). Preliminary work at McMath Secondary has commenced during unoccupied periods.
2. Building Envelope Replacement at Blair Elementary has commenced. Expected completion in September 2024, on budget.

Steve Ahluwalia, PEng, MBA
Director, Richmond Project Team

Report to the Facilities and Building Committee (Public)

Date: May 1, 2024
From: Kristopher Wilkins, Director, Facilities Services
Subject: **Facilities Services Update**

The following report is for information only. No further action on the part of the Facilities & Building Committee is required at this time.

STRATEGIC PLAN REFERENCES

Strategic Priority 3: Optimized Facilities & Technology

✓ *Goal 2: The district's facilities are well-maintained, equitable, safe, and conducive to learning.*

DISCUSSION

Minor Capital Projects 2024/2025

- The 2024/2025 Facilities Renewal Program (FRP), funded by the Annual Facilities Grant (AFG), School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), and other sources (total 8.1 Million), is underway.
 - Please see the attached project listing and estimated costs in Appendix A.

Maintenance Activities

Highlights in the Maintenance Departments:

- Submission is complete for Annual Facility Grant (AFG) projects to the Ministry of Education and Child Care for the 2024/2025 budget year;
- Recruiting process is nearly complete for a new Manager, Mechanical and Electrical Maintenance. Start date anticipated to be late May 2024;
- HVAC Department has been continuing to work on preventative maintenance balanced with responding to service request calls relating to thermal comfort. Planning is underway for summer projects and scheduling of contractors for duct cleaning, filter replacements, and Direct Digital Controls (DDC) HVAC upgrade at 3 sites;
- HVAC is also continuing to support the Board Office DDC heating controls upgrade, and boiler and chiller replacements are scheduled for June installation;
- Electrical Department has been focused on completing service requests for schools, and ordering long lead time materials for summer AFG projects;

- Paint Department has gotten an early start on several exterior painting projects at Lee and MacNeill;
- Grounds Department continued their annual maintenance programs (sand pit top-ups, playground inspections, power washing, playground fall protection top ups, hedge and tree trimming, etc.) across District sites;
- Carpentry Department is building 2 new garden sheds at Richmond Secondary and Whiteside in support of the outdoor learning programs at those sites; and
- Continuing work on preventative, scheduled and service call maintenance in the Architectural, Finishes, Mechanical, Electrical and Grounds Departments across all District Sites.

Operations Activities

Highlights in the Operations & Rentals, Transportation, Assets & Safety, and Energy & Sustainability Departments:

- Operations & Rentals
 - Continuing to restructure the rentals department, updating website rentals information, and implementing credit card payment option;
 - Implementing an on-line ordering system for supplies with BSWIII custodians;
 - Updating the Custodial manual, last revision was in 2014;
 - Restructuring the in-house custodial training program;
 - Revision of the on-boarding and training process for new substitute custodians is underway to provide better support for new hires; and
 - The custodial staff continues to provide a safe and healthy learning environment for the students and staff of the Richmond School District.
- Transportation and Assets
 - Transportation Department is preparing for their May 17th CPI Nonviolent Crisis Intervention recertification training, and providing orientation to a new relief substitute driver; and
 - Beginning to receive and process applications for ridership for the next school year.
- Energy and Sustainability
 - McRoberts LED lighting upgrade is complete;
 - Palmer, Brighthouse, and Blundell LED lighting upgrade tenders have been issued, with bids due on May 14th;
 - Updated 'red' and 'blue' signs on waste stations are being distributed to all District sites to account for milk containers new being accepted as a refundable container;
 - Last month, Facilities Services Branch reported that the 'Oscar' system is being evaluated as a possible aid to improve waste diversion at schools. This Committee asked why this is being investigated again as it was previously evaluated in 2018/19 and deemed not appropriate or cost effective for the District;
 - When Oscar was previously investigated, costs to dispose of garbage were significantly lower than they are now (\$120/tonne versus \$168/tonnes);

- Recycling is free;
 - Organics are now charged 33% less than garbage. Waste audits at our schools shows that the majority of material in garbage is actually organics (food waste and paper towels), and there is greater opportunity to improve diversion of recycling away from garbage;
 - If Oscar was used to help schools divert more material away from landfill, we could potentially reduce our costs by 30 to 40%, which would pay for the costs of Oscar;
 - Business case development is still ongoing.
- Filed our 2023 Clean Government Report with the Climate Action Secretariat. Our carbon footprint from stationary and mobile sources, and office paper use was equivalent to 5,869 tonnes of CO₂. This is the lowest CO₂ emissions level the District has had since 2018, and we are firmly back to our pre-pandemic performance metrics. This means our carbon offset cost of \$142,725 is 10% lower than in 2022, and 17% lower than in 2021.
- Our greatest reductions were in building GHG emissions as a result of replacing end-of-life natural gas systems with high efficiency versions, continuous optimization of existing building systems, and working to replace, where practical, natural gas rooftop units with air sourced heat pumps. Fleet emissions are lower than in 2018 despite having more vehicles due to the replacement of older, less fuel-efficient vehicles and the adoption of two electric school buses. Unfortunately, paper use is slightly higher than pre-pandemic values, but this will continue to be monitored.

Kristopher Wilkins, BEng
Director, Facilities Services

**RICHMOND SCHOOL DISTRICT
FACILITIES RENEWAL PROGRAM
2024-2025**

Description	Sites	Estimated Cost	Funding	Comments
FUNDING				
Ministry Allocations			\$ 5,229,812	Annual Facility Grant (AFG)
			944,000	School Enhancement Program (SEP)
			1,263,000	SEP 2023/2024 Carry Forward
			476,500	Carbon Neutral Capital Program (CNCN)
			195,000	Accessible Playground Equipment (PEP)
			120,000	Kitchen Equipment and Upgrade (FIP)
Total Estimated Funding			\$ 8,228,312	
EXPENDITURES				
Building Envelope Renewal				
Roof Remediation and Seismic Upgrade of Roof Diaphragm	General Currie (Areas 1, 1.1, 3)	686,407	AFG	Replacement of roofing membranes, seismic upgrade of roof diaphragms where needed, design and inspection services.
	Walter Lee (Area 14)	449,127		
	Kilgour (Area 1)	190,218		
	James Thompson (Areas 6, 10)	373,416		
Building Envelope Restoration	Facilities Services Centre	120,000	AFG	Replace failed windows with new - phase 2
	Facilities Services Centre	80,000	AFG	Replace failed windows with new - phase 3
	Archibald Blair	275,000	AFG	Support of Building Envelope Project - new windows and gutters
Exterior Painting - Building	James Thompson, General Currie, Archibald Blair	195,000	AFG	Annual program - re-paint walls, doors, window frames, trim
Metal Roof System Refinishing	H.J. Cambie	152,884	AFG	Phase 2 of 2 - coat existing sloped roof panels and perimeter cap flashing that have surface rust with special rust inhibiting coating
Exterior Door Hardware and Security	Hugh Boyd, A.J. Burnett, H.J. Cambie, R.A. McMath, Matthew McNair, Hugh McRoberts, R.C. Palmer, Steveston-London	20,000	AFG	Replace door hardware on double doors - vertical rod replacement change to horizontal and removable mullion
Interior Construction & Finishes Renewal				
Flooring Replacement	Walter Lee, Donald E. McKay, Matthew McNair	99,395	AFG	Replacement of failing floor finishes in classrooms, hallways and pods with new vinyl or vinyl plank flooring
Interior Painting Renewal	Thomas Kidd, Kathleen McNeely	155,000	AFG	Annual program - re-paint walls, doors, painted ceilings and cabinet work, window frames, trim
Gym Acoustics Renewal	R.M. Grauer, Thomas Kidd, James Thompson	135,000	AFG	Add tectum panels and trim to upper walls of gyms, cover the old/decaying insulation, re-paint
Room Renumbering Program	Henry Anderson, Archibald Blair	20,000	AFG	Annual Program (new room signage and DDC programming to standardize District room numbering to 5 digit system)
Gym Flooring Renewal	A.J. Burnett, A.R. MacNeill, Hugh McRoberts, Richmond Secondary, Steveston-London, James Gilmore, T. Homma, Tomsett	110,000	AFG	Annual program - refinishing, resanding as necessary, re-coating of sealant on gym wood floors
Interior Door Hardware and Security	School Board Office	62,985	AFG	Replacement of door lock hardware at end-of-life with new
Electrical & Security Systems Renewal				
Interior LED Lighting Retrofit Program	R.C. Palmer, Blundell, Samuel Brighthouse	476,500	CNCN	Replace antiquated lighting and controls with longer life, energy saving units
		345,030	AFG	
Main Distribution System Renewal	John T. Errington, Donald E. McKay	50,000	AFG	Multi-year program - renewal of main distribution disconnects, panels and splitter boxes
Fire Alarm System Renewal	Hugh McRoberts, Richmond Secondary	55,000	AFG	Multi-year program - replace obsolete or failing fire alarm panel with new
	Hamilton, Thomas Kidd, Kingswood, Walter Lee, Kathleen McNeely, Mitchell, Robert J. Tait, R.C. Talmey, Tomsett, Daniel Woodward	70,000	AFG	Multi-year program - replace obsolete fire alarm devices, bells, heat detectors and pullstations
Security System Renewal	Blundell, A.J. Burnett, Hugh Boyd, Lord Byng, John G. Diefenbaker, Alfred Dixon, John T. Errington, T. Homma, James McKinney, Manoah Steves, Westwind, Jessie Wowk	100,000	AFG	Multi-year program - replace security devices and upgrade motion sensors and wiring
Audio-Video Systems Renewal				
Public Address System Upgrades	H.J. Cambie	53,889	AFG	Completion of multi-year program - replacement of antiquated equipment with modern technology

APPENDIX A

Description	Sites	Estimated Cost	Funding	Comments
Mechanical Systems Renewal				
Boiler Replacement Program	Hugh Boyd, Kilgour	325,000	AFG	Replace antiquated atmospheric boilers with new high efficiency condensing units
RTU Replacement Program	Facilities Services Centre	30,000	AFG	Replace antiquated rooftop heating units with new high efficiency units
Chiller Replacement	A.R. MacNeill	944,000	SEP	Replace two end-of-life chiller units, associated pumps and controls with new air-cooled chillers and controls.
Duct Cleaning	A.R. MacNeill, R.A. McMath, General Currie, Kingswood	50,000	AFG	Annual program to clean existing air delivery ductwork
Dust Extraction System Upgrades	Richmond Secondary, R.A. McMath	1,263,000	SEP carryforward	Upgrade existing shop dust extraction systems to current safety standards
Server Room HVAC system replacements	Samuel Brighthouse, Steveston-London	110,000	AFG	Replacement of Water Furnace and Server room Compressor
Mechanical Controls Renewal	John T. Errington, Kingswood, Kathleen McNeely	348,000	AFG	Replace pneumatic HVAC control system or antiquated digital systems with new direct digital controls (DDC)
Continuous Optimization of Controls	10 sites	65,000	AFG	Review of existing HVAC control systems, removal of overrides, and optimization of programming and schedules
Plumbing Systems Renewal				
Water Meter Renewal	Westwind, Hugh McRoberts	43,200	AFG	Multi-year program - replace antiquated water meter and valve station
Fire Suppression System Renewal	A.R. MacNeill	93,500	AFG	Multi-year program - replacement sprinkler heads with quick response units
	Hugh Boyd, R.A. McMath, A.J. Burnett	31,200	AFG	Replace existing dry valves with new
Domestic Water System Renewal	School Board Office, A.J. Burnett, Lord Byng, H.J. Cambie, R.A. McMath, Matthew McNair, Richmond Secondary	30,000	AFG	Multi-year program - replace domestic water piping and fixtures
Domestic Hot Water Heating System Upgrade	Samuel Brighthouse	25,000	AFG	Replace antiquated boiler and tank with energy efficient on-demand system
Grounds Upgrades				
Pavement Restoration Program	R.C. Talmey, James Thompson, Kathleen McNeely, Hugh McRoberts	100,000	AFG	Annual program - replacement of failed pavements and substructure on roads, carparks and play areas
Fencing Rehabilitation Program	Hamilton, Howard DeBeck	15,000	AFG	Annual program - replacement of failing chain link fences and gates
Playground Renewal Program	James Thompson, James Gilmore, T. Homma, James Whiteside, Kingswood, Archibald Blair	50,000	AFG	Annual safety and asset preservation program - replace borders, fibre fill, enhance transitions
	Lord Byng, Thomas Kidd, Howard DeBeck	21,000	AFG	Annual Program - Repaint metal playground structures
	Samuel Brighthouse	20,000	AFG	Contribution towards new/replacement playground equipment, borders and fall protection
	Site TBD	195,000	PEP	Playground equipment replacement
Health and Safety Programs				
Indoor Air Quality	17 Sites	14,440	AFG	Assessments of 46 portable classrooms
Fire Safety Plans	All Secondaries	40,000	AFG	Develop new/update existing Fire Safety Plans as per Fire Code section 2.8
Learning Services Programs				
Accessibility, other minor projects	All schools	20,120	AFG	Allowance for Learning Services upgrade and renewal requests
Food Infrastructure Program				
Kitchen Equipment and Upgrade	All Secondary Schools	120,000	FIP	Various appliance replacements in Foods Rooms and Cafeterias
Total Facilities Renewal Program 2023/2024		\$ 8,228,312		



Child Care Development Advisory Committee

March 6, 2024

7:00 PM

Held virtually

Members in Attendance: Chantelle Pereira (Chair), Kevin Ching (Vice- Chair), Elana van Veen, Karen Jensen, Tiffany Mallen (Recording Secretary), Joyce Lin, Harinder Mahli, Jocelyn Wong, Diana Ma, Chris Duggan (Staff Liaison), Heather Larson (Trustee Liaison), Carol Day (Council Liaison), Vedrana Tomic, Tania Lam.

Regrets: Maryam Bawa

1. Welcome, Introduction and Regrets

The Chair welcomed all committee members to the meeting.

2. Approval of the Agenda

Motion: Approval of the Agenda for March 6, 2024

CARRIED

3. Approval of the Minutes

Motion: Approval of the Minutes of February 7, 2024

CARRIED

4. Guest Speaker/Presentation

None.

5. Correspondence

The City has advertised for two new members for CCDAC, to bring the total number of voting members to 12. One of these new members will ideally be a youth. Applications will be accepted from February 15 to March 15, 2024.

6. New Business

None

7. Reports

a. Sub-committee Reports

i. Advocacy Sub-committee

None.

ii. Child Care Month Sub-committee

An update was provided confirming the location, format and speakers for the 2024 Child Care Symposium. In line with CCDACs preferences, the preferred format for the Symposium would be a keynote speaker and then smaller interactive workshops. Participants will have a choice of two of four workshops to attend. Staff have reached out to a number of speakers and these will be confirmed in the coming weeks. Registration for the Symposium will be available in April, ahead of the event on Saturday May 4, 2024.

iii. Child Care Grants Sub-committee

The second intake for the Child Care Professional and Program Development Grants will be advertised this Spring and applications will be accepted for two weeks in early April.

b. City Reports

i. Council Liaison

Councillor Day shared a number of items with the Committee via email prior to the meeting. Information was shared, including:

- Play Streets is taking place in the Richmond on four dates in February and March at Ketcheson Road and Abercrombie Drive. It's free and open to everyone, no requirement to sign up.
- Translink is seeking feedback on a new proposal for changes to the Steveston Bus Exchange.
- The City is supporting two community events on two Saturdays in March, the first is an invasive species plant pull to prepare for a mini forest planting in the same location. Volunteers for the event are being organized by MLA Yao and the Garden City Conservation Society.

ii. Staff Liaison

a. New developments proposing Child Care Amenities

None.

b. Other Updates

The previous Council referral to staff regarding child care contributions will be going to Council later this year, the public is able to delegate to Council on this or any other child care related reports. An update will be provided closer to the time.

a. School District Reports

i. School Board Liaison

Trustee Larson provided an update on the School Districts' enrollment. This is currently very high and School Districts throughout the Province are experiencing challenges with teacher recruitment and retention. Richmond

School District is currently planning for the future and how they can increase capacity. They are speaking with the City and the facilities team to inform new opportunities, such as modular portables on school sites to increase capacity.

8. Community Updates

i. Richmond Children First

The next meeting is to be arranged.

ii. Child Care Resource and Referral (CCRR) Update

Updates were provided from Child Care Resource and Referral. Richmond Cares, Richmond Gives had their CCRR funding renewed for another 3 years.

Child Care Month activities will include a child care workshop at the end of May (Saturday May 25, 2024, in the morning) and with Dr. Vanessa Lapointe as the keynote speaker. The topic of the keynote will be positive discipline with children. CCRR have collaborated with Aspire for the workshop and it will be held at Seedlings Early Childhood Development Hub.

Other workshops for March include Pam Collins titled ‘Should I Be Concerned’, about ADHD and Autism in children (Wednesday March 13, 2024). On April 3, 2024, Dr Mary Turri will be hosting an evening workshop titled ‘Child Development and Mental Health in a Post-pandemic World’.

9. Next Meeting

April 3, 2024 at 7:00 p.m. – virtual meeting via Zoom

A reminder that the May meeting is in person - the location will be confirmed.

10. Adjournment

The Committee Chair adjourned the meeting at 7:46 p.m. **CARRIED**

Certified a true and correct copy of the minutes of the meeting of the Child Care Development Advisory Committee of the Council of the City of Richmond held on March 6, 2024.

via email
Chantelle Pereira, Chair

April 3, 2024
Date

via email
Tiffany Mallen, Recording Secretary

April 3, 2024
Date